Present: Joseph Bielanski, Alejandria Tomas, Myron Jordan, Drew Burgess, Vinh Phan, Rochelle Olive, Lynn Torres, Heather Sisneros, Laura Bollentino, Phillippa Calderia, Iolani Sodhy-Gereben, Jeffrey Lamb, Nghiem Thai, Steve Pantell, Lashaune Fitch, Siri Brown, Amany ElMasry, Karen Croley, Cleavon Smith

Absent: Francisco Gamez, Lisa Cook, Ari Krupnick, Tina Vasconcellos, Lilia Celhay, Julianne Kirgis, Pinar Alscher, Ann Elliot, Ruhina Najem, Mario Rivas

Facilitator: Heather Sisneros

Guests: Sui Song (District), Mel King (District), George Koster

Note taker: Iolani Sodhy-Gereben

Next Meeting: October 2, 2017, District Board Room

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| Review of Agenda  Review of Minutes | *The 9/11/2017 agenda was approved by consensus.*  **Minutes from 5/1/17 in Dropbox**  *The 5/1/17 meeting minutes were approved by consensus.* |  | Amany ElMasry |  |
| CURRICULUM ITEMS:  Berkeley City College | *Approved by consensus:*  New Course (1)  Course Update (2)  Course Update Information Only (1) | Send approved proposals to the Board. | A. ElMasry |  |
| CURRICULUM ITEMS:  College of Alameda | *Approved by consensus:*  Course Update (2)--TABLED  New Program (1)  **Notes:**   * ECON 1 and 2 are a district wide change. This was discussed last spring with a plan for all 4 colleges to bring to the Sept CIPD. Question of not only consulting ECON faculty but MATH too (since the change is to a MATH prerequisite). | Send approved proposals to the Board;  BCC, COA, and Laney will bring update to Oct CIPD  Laney curriculum chair will consult MATH and ECON faculty about the suggested change | A. ElMasry |  |
| CURRICULUM ITEMS: Laney College | *Approved by consensus:*  New Course (1)  Course Update (10)  Course Update Information Only (1)  Course Correction (3)  Course Deactivation (1)  **Notes:**   * ARCH; change wording of description to match Peralta form; also match GRART template in justification * GRART; change wording of description to match Peralta form; * JOURN; change SAM code to C vs D * COSM; correct to 211L **OR** 211LE * ENGIN; title should be Statics | Send approved proposals to the Board | A. ElMasry |  |
| Annual Credit Course Certification Form | * Form sent out by State Chancellor’s Office to be signed by October 16, 2017. |  | Presidents, VPIs, Senate Presidents, Curriculum Chairs |  |
| Peralta Curriculum Policy and Training | * Training is part of the credit certification form; seems to be stated as mandatory; should come from the district/VC office vs the colleges * District is providing training in consultation with the colleges (see META training 2 weeks ago) * Question: how can the district support the colleges? | Discussion at Oct CIPD and list college’s needs in regards to training | Curriculum Specialists |  |
| Newly Approved ADT agreements | * New templates will be posted Sept 15, 2017 * 4 new degrees:   + Science   + Hospitality Management   + Law, Public Policy, and Society   + Social Work and Human Services |  |  |  |
| First Friday Noncredit Webinars | * State Chancellor’s Office has been doing noncredit focused webinars on the First Friday of the Month; PowerPoints of these are housed in the CIPD dropbox * Suggested to print and give copies to curriculum committee members * Question of curriculum specialists not getting the information/invite to these webinars. Suggestion to contact the noncredit liserv to be added | VC Brown and/or Amany will send announcements closer to the date. | VC Brown/ A. ElMasry |  |
| META Training Summary and Video Location | * Training was videotaped; * Question of the timing of the training (many committee members could not make it); * Discussion of flex day programming; curriculum and assessment are often not part of the main sessions; will work on Oct flex day schedule with this in mind |  | Curriculum Chair/Curriculum Specialists |  |
| Peralta PCAPM | * Plan to update the district manual this year; call out for people who can assist in the process. |  |  |  |
| District Curriculum Website | * Resources are posted on the district website |  |  |  |
| Streamlining Curriculum Process | * Make sure faculty know * VC Brown will summarize and send out |  | VC Brown |  |

Meeting adjourned at 2:20 pm