Present: Joseph Bielanski, Alejandria Tomas, Myron Jordan, Drew Burgess, Vinh Phan, Rochelle Olive, Lynn Torres, Heather Sisneros, Laura Bollentino, Phillippa Calderia, Iolani Sodhy-Gereben, Jeffrey Lamb, Nghiem Thai, Steve Pantell, Lashaune Fitch, Siri Brown, Amany ElMasry, Karen Croley, Cleavon Smith

Absent: Francisco Gamez, Lisa Cook, Ari Krupnick, Tina Vasconcellos, Lilia Celhay, Julianne Kirgis, Pinar Alscher, Ann Elliot, Ruhina Najem, Mario Rivas

Facilitator: Heather Sisneros

Guests: Sui Song (District), Mel King (District), George Koster

Note taker: Iolani Sodhy-Gereben

Next Meeting: October 2, 2017, District Board Room

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| Review of AgendaReview of Minutes | *The 9/11/2017 agenda was approved by consensus.***Minutes from 5/1/17 in Dropbox***The 5/1/17 meeting minutes were approved by consensus.*  |  | Amany ElMasry |  |
| CURRICULUM ITEMS:Berkeley City College | *Approved by consensus:*New Course (1)Course Update (2)Course Update Information Only (1) | Send approved proposals to the Board.  | A. ElMasry |  |
| CURRICULUM ITEMS:College of Alameda | *Approved by consensus:*Course Update (2)--TABLEDNew Program (1)**Notes:*** ECON 1 and 2 are a district wide change. This was discussed last spring with a plan for all 4 colleges to bring to the Sept CIPD. Question of not only consulting ECON faculty but MATH too (since the change is to a MATH prerequisite).
 | Send approved proposals to the Board; BCC, COA, and Laney will bring update to Oct CIPDLaney curriculum chair will consult MATH and ECON faculty about the suggested change | A. ElMasry |  |
| CURRICULUM ITEMS: Laney College | *Approved by consensus:*New Course (1)Course Update (10)Course Update Information Only (1)Course Correction (3)Course Deactivation (1)**Notes:*** ARCH; change wording of description to match Peralta form; also match GRART template in justification
* GRART; change wording of description to match Peralta form;
* JOURN; change SAM code to C vs D
* COSM; correct to 211L **OR** 211LE
* ENGIN; title should be Statics
 | Send approved proposals to the Board | A. ElMasry |  |
| Annual Credit Course Certification Form | * Form sent out by State Chancellor’s Office to be signed by October 16, 2017.
 |  | Presidents, VPIs, Senate Presidents, Curriculum Chairs |  |
| Peralta Curriculum Policy and Training | * Training is part of the credit certification form; seems to be stated as mandatory; should come from the district/VC office vs the colleges
* District is providing training in consultation with the colleges (see META training 2 weeks ago)
* Question: how can the district support the colleges?
 | Discussion at Oct CIPD and list college’s needs in regards to training | Curriculum Specialists |  |
| Newly Approved ADT agreements | * New templates will be posted Sept 15, 2017
* 4 new degrees:
	+ Science
	+ Hospitality Management
	+ Law, Public Policy, and Society
	+ Social Work and Human Services
 |  |  |  |
| First Friday Noncredit Webinars | * State Chancellor’s Office has been doing noncredit focused webinars on the First Friday of the Month; PowerPoints of these are housed in the CIPD dropbox
* Suggested to print and give copies to curriculum committee members
* Question of curriculum specialists not getting the information/invite to these webinars. Suggestion to contact the noncredit liserv to be added
 | VC Brown and/or Amany will send announcements closer to the date.  | VC Brown/ A. ElMasry |  |
| META Training Summary and Video Location | * Training was videotaped;
* Question of the timing of the training (many committee members could not make it);
* Discussion of flex day programming; curriculum and assessment are often not part of the main sessions; will work on Oct flex day schedule with this in mind
 |  | Curriculum Chair/Curriculum Specialists |  |
| Peralta PCAPM | * Plan to update the district manual this year; call out for people who can assist in the process.
 |  |  |  |
| District Curriculum Website | * Resources are posted on the district website
 |  |  |  |
| Streamlining Curriculum Process | * Make sure faculty know
* VC Brown will summarize and send out
 |  | VC Brown |  |

Meeting adjourned at 2:20 pm