Present: Joseph Bielanski, Nancy Cayton, Ari Krupnick, Vinh Phan, Don Miller, Heather Sisneros, Laura Bollentino, Pinar Alscher, Rudolph Besikof, LaShaune Fitch, Steve Pantell, Siri Brown, Ana McClanahan, Phat (Frank) Nguyen Le, Mary Clarke-Miller, Derrick Lee, Jayne Smithson, Kuni Hay, Amany Elmasry.

Absent: Drew Burgess, Phillippa Calderia, Jason Cifra, Lisa Cook, Karen Croley, Francisco Gamez, David M. Johnson, Donald Moore, Mario Rivas, Iolani Sodhy-Gereben, Matthew Goldstein, Donald Moore, Peter Crabtree, David Johnson, Nghiem Thai, Tom Renbarger.

Co-Chairs: Heather Sisneros and Siri Brown.

Guests: Anna Cortesio, Marie Amboy, Karl Seelbach, David Ross.

Note taker: Phat(Frank) Nguyen Le.

Next Meeting: 9/9/19, District Board Room

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| Called to OrderReview of AgendaReview of Minutes | Started at 1:09 P.M. The 09/09/2010 agenda was approved by consensus.**Minutes from 05/06/2019 in Dropbox**The 05/06/2019 meeting minutes were approved by consensus.  |  | A. Elmasry |  |

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| CURRICULUM ITEMS:Berkeley City College | *Approved by consensus:*Course New (1)Course Update (1)Course Correction (2)Course Deactivation (8)Program Correction (3)Program Deactivation (5) | Send approved proposals to the Board. | A. Elmasry |  |
| CURRICULUM ITEMS:College of Alameda | *Approved by consensus:*Course Update (7)Course Update—Informational (22)Jayne mentioned that all courses with more than 4 units to be offered in less than a semester duration would have justifications in CurriQunet at COA. It will be decided at a Curriculum Committee locally. In addition, she mentioned that we do bring it to the Curriculum Committee to have it reviewed first. Heather suggested having supporting documents for courses which are more than 3 units to be offered in a shorter than a full semester. Pinar asked if we could have a discussion to ensure our integrity with our courses’ duration. Vinh mentioned that at COA has a process to have courses offered during intersession to be approved by the Curriculum CommitteeAri, mentioned in the PCAH, it mentions that it’s the local decision to offer courses with 3 or more units in less than a semester duration | Send approved proposals to the Board | A. Elmasry |  |
| CURRICULUM ITEMS: Laney College | *Approved by consensus:*New Course (4)Course Update (11)Course Update—Informational (3)Course Deactivation (3)Program Deactivation (1)Program Modification (1)Tabled: New Program:1. Advanced Carpentry: CA
2. Basic Carpentry: CA
3. Intermediate Carpentry: CA
4. Math Support for Transfer: C. Competency

Amany mentioned that the courses must be advertises for at least 30 days before they start. The flyer has to advertise about the course, not the class. The math courses are mirrored to support math courses as noncredit courses. David Ross will talk to the Math department regarding the noncredit certificate where they are required to take the 3 noncredit courses. Laney College will be changing the CB code from enhanced funding to non-enhanced funding for CDCP.Amany mentioned that the pathways for the Carpentry are not very clear to the student. When the AS degree was completed, it was the assumption that the certificate was mirrored with it. Amany mentioned that the units for the class are higher than the CA certificate. The advanced certificates requires the intermediate and beginning certificates. Vinh recommended to treat them as if they were prerequisite courses. The faculty wanted to make sure there are options for the students when they are taking the courses. This is for students who wants to take courses in one semester, one year or two years in order to obtain a job. Ari questioned that: will the students be able to obtain jobs just from taking either one of the certificates? The instructor mentioned it really depends from the students and their experiences, rather than requiring the prerequisites. Amany suggested to have a clear map/ pathways where the students can see it better. Marie mentioned rather than naming it as beginning, intermediate, or advanced, name them accordingly to its skillsets.Ideally, the faculty from the department wants to have the 2 years CA to be approved. Heather motioned it to have the basic and the intermediate certificates to be approved and the advanced certificated to be tabled for carpentry.LC-AO –motioned- to have the beginning and intermediate CA to be worked on during this meeting, while the advanced to be worked on later and bring it for approval at the next CIPD meeting.  | Heather recommended to have the first two certificates to be revised then send it for approval again. Table all of the CAs for carpentry and Mathematics.  | A. Elmasry |  |

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| CURRICULUM ITEMS:Merritt College | *Approved by consensus:*New Course (5) Course Modifications (12)Tabled MEDAS 201A courses. Joseph suggested to have the special validation regarding the prerequisite for another course from another discipline to be completed. Amany recommended all courses with DE addendums can be implemented immediately after the board approves it.  | Send approved proposals to the Board. | A. Elmasry |  |
| Improving Online CTE Pathways Grant | Marie, the Director of Strong Workforce presented a PowerPoint presentation regarding the grant. Maximum Dollar amount per grant is 500k. Each of the colleges submitted a proposal for either one of the three tracks of how to increase their CTE online program. Heather mentioned that we often go after these grants, but at the same time COR are not updated, and new courses are being proposed. Marie mentioned that it was a 1 month to write the plan and 1 year to spend it for the CTE Online program. Amany recommended that these need to be in communications at the district and submitted to ACCJC for approval. VPI Don mentioned that the CTE Dean and Coordinator at COA met with the rest of the faculty to build the Canvas shell. It is less about creating the new courses. They developed a plan on revising the existing courses and how to create more program. ALO will be responsible in submitting the information to the ACCJC. We will need to complete this for the 50% or more programs.  |  | Marie |  |
| UC TCA 18-19 Update    | A list was provided from each college |  |  |  |
| Update on AB 705: New codes & Requisites | The colleges are currently working on this.  |  |  |  |
| Update on Dual Enrollment: CCAP | Tabled for the next meeting. |  |  |  |
| Adjourned | 3:00 pm |  |  |  |