Present: Joseph Bielanski, Nancy Cayton, Ari Krupnick, Mary Clarke-Miller, Jayne Smithson, Vinh Phan, Frank Nguyen Le, Lilia Celhay, Amany Elmasry, Laura Bollentino, Iolani Sodhy-Gereben John Reager, Mark Fields, Elizabeth Maher, Marie Amboy, Denise Richardson, LaShaune Fitch, Heather Sisneros, Nghiem Thai, Siri Brown, Denise Richards, Kuni Hay, Steve Pantell, Ana McClanahan, Meryl Siegal

Absent: Matthew Goldstein, Lisa Cook, Donald Moore, Mark Field

Guest Leslie Blackie, Roger Chung

Co-Chairs: Heather Sisneros and Siri Brown

Note Taker: Nancy Cayton

Next Meeting: 10/5/20, via Zoom

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
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| Called to Order  Review of Agenda  Review of Minutes | 1:08 pm  Introduction of new members.  The agenda was approved with an addition ADT incentive and the role of CIC item added to Act 3.  J. Smithson moved/J. Bielanski seconded  Unanimous approval  Minutes from 5/4/20 in Dropbox. The 5/4/20 meeting minutes were approved as corrected.  L. Bollentino moved/F. Nguyen Le seconded  Unanimous approval  Agreement to change committee practice to include curriculum item agenda with minutes for future meetings to be able to see details of actions. | As noted at right. Details will be confirmed at post-CIPD meeting on 9/21 | A. Elmasry | When documents are provided for future meetings |
| CURRICULUM ITEMS:  Berkeley City College | Endorsements:  New courses: 2  Course Update: 0  Course Deactivation: 13  Course Update—Informational: 1  New Program: 1  Program Modification: 1  Program Deactivation: 1 | Send approved proposals to the Board. | A. Elmasry |  |
| CURRICULUM ITEMS:  College of Alameda | Endorsements:  New courses: 8  Course Update: 10  Course Deactivation: 2  Course Update—Informational: 49  New Program: 6  Program Modification: 7  Program Deactivation: 0  Notes:  ETHST 001 (new course) was tabled. Consultation did not include Merritt. ETHST discipline not yet approved and added as a discipline for COA (see item in Act 3).  BIOL 031 as submitted for DE update was approved. However, L. Bollentino stated that this course is cross-listed with other nutrition courses in PCCD, but the descriptions don’t match. NUTR 010 at Merritt was recently updated Others should review it; BIOL 028 at Laney is 3 unit course. A. Elmasry stated that there is no documentation in People Soft that BIOL 031 is a cross-listed course. | Send approved proposals to the Board.  COA will contact Merritt for consultation  Review nutrition courses to determine if they should be cross-listed and, if so, align catalog information. | A. Elmasry  Discipline faculty with Curriculum Chair assistance  Curriculum Committees/discipline faculty | Before placing ETHST 001 on a future agenda |
| CURRICULUM ITEMS: Laney College | Endorsements:  New courses: 6  Course Update: 18  Course Deactivation: 8  Course Update—Informational: 7  Course Update Emergency DE Only: 178  New Program: 1  Program Modification: 5  Program Deactivation: 1  Notes:  COUN 521 & 522 and the certificate they are in were tabled in order to consult. B. Maher asked for clarification on how to support the consultation because similar courses are in LRNRE and other areas. This is confusing for students.  A. Elmasry requested a plan or crosswalk from ESOL group that shows changes made and planned so that it is clear district-wide how courses as well as programs relate. | Send approved proposals to the Board.  Consultation on College Prep and Orientation courses and programs | A. Elmasry  All campuses  PEAC |  |
| CURRICULUM ITEMS:  Merritt College | Endorsements:  New courses: 1  Course Update: 11  Course Deactivation: 1  Course Update—Informational: 0  New Program: 0  Program Modification: 6  Program Deactivation: 7 | Send approved proposals to the Board. | A. Elmasry |  |
| UC TCA 2020-21 Update | Informational item to document results of earlier submissions | Update information in Curricunet Meta |  |  |
| MIS Code Update | Informational item: certificates with old codes update to appropriate new codes. Old codes are being deactivated so would cause MIS errors with COCI and other problems reporting to the state if not corrected. | Update codes in COCI | Curriculum Specialists | Immediately |
| Laney Requests New Discipline: LING | M. Siegal requests PCCD add the new discipline of Linguistics (LING). New courses would primarily be for multilingual students. Linguistics courses can provide a good base knowledge for students who are interested in a variety of fields as diverse as CIS, teaching, interpreting, and cryptology. Note that no course is being proposed or even in draft, only a request for a new discipline.  J. Smithson requested this issue be tabled due to a lack of consultation. There are various concerns to be addressed including: BCC currently offers a linguistics course (ANTHR 018), few California Community Colleges offer this discipline (they typically teach this subject within anthropology, English or another subject), and are there a sufficient number of people who meet the minimum qualifications so that it will be possible to staff the number of courses envisioned. | Consultation among interested parties | Laney Curriculum Chairs and M. Siegal to reach out to other campuses |  |
| COA Requests New Discipline: MAKER | A. McClanahan states that Laney and COA have consulted because there is some overlap in what their FABLABs are doing and planning. The programs are different enough to move ahead separately; Laney is in support of the new discipline. COA’s plans are community based rather than training for trades. There is no discipline currently available in PCCD that would match the type of courses they want to offer.  F. Nguyen Le moved/N. Thai seconded  Unanimous approval | Send updated hierarchy  Add to list of COA disciplines | F. Nguyen Le  A. Elmasry |  |
| COA wants to add ETHST discipline | COA wants to add ETHST. Currently only at Laney and BCC offer courses in this discipline. Consultation discussions have taken place and in order to reduce competition, COA has agreed that ETHST 001 not be offered online; their focus is on high school students. Additional courses could be online if there is sufficient interest.  F. Nguyen Le moved/V. Phan seconded  Unanimous approval | Send updated hierarchy  Add to list of COA disciplines | F. Nguyen Le  A. Elmasry |  |
| Credit for Prior Learning | J. Bielanski stated that PCCD has reviewed what has been done at Palomar College. They have done a lot of work on CPL. We must have a policy in place before faculty can start working on the finer details of what and how credit for prior learning will work.  S. Brown stated that PCCD will likely adopt Palomar’s AP and BP as a draft in place of our BP 4235. She has already discussed the work that faculty will do with DAS. However, the work is on the AP & BP. S. Brown and J. Bielanski are coordinating this work. More in depth discussion will take place at the next CIPD meeting. |  |  |  |
| ADT Creation Incentive and CIC | S. Brown noted that in Fall 2019 we received a document with the status of current ADTs and possible areas to add additional ADTs. She has discussed this topic with VPIs and DAS to create more ADTs where it makes sense, but that new programs have to be faculty driven. With the SCFF in place, awarding only local degrees where there is an ADTs means that we don’t receive as much funding as we could and also are not providing as direct and clear a pathway.  S. Brown will soon announce a stipend for updating and creating new ADTs. Curriculum committees will need to support faculty in the process. She will be reaching out to the faculty in the most popular majors where we do not already have ADTs.  N. Thai notes the benefits however, cautions that the state chancellor’s office is now auditing all colleges with an emphasis on ADTs to ensure that degrees are in compliance and on the most recent template. Thus, ensuring our current ADTs are updated must come before creating new ones. Other concerns from CIPD members: not all students want to go to a CSU and therefore not necessarily interested in the extremely rigid ADT program of study, also local degrees in the same area as a new ADT should not automatically be deactivated.  S. Pantell stressed the importance of only creating programs that are worthwhile and where there is sufficient student interest. We should also consider the extent to which creating new programs will create undue competition among campuses. Further, any new degrees must have sufficient marketing and other support so that they will be successful.  S. Brown made note of the suggestions and concerns and will provide the information as guidance to consider when she announces the stipend. | Updated version of last year’s ADT list will be sent out | A. Elmasry |  |
| Adjourned | 3:09 pm |  |  |  |