Peralta Community College District
Participatory Governance Committee (PGC) Minutes
25 October 2019, 9:30 am to 11:30 am
PCCD Board Room

Chancellor Regina Stanback Stroud & DAS President Donald Moore
Co-Chairs

PGC Membership

Rowena Tomaneng, President, BCC	Regina Stanback Stroud, Chancellor
Tim Karas, President, COA	Chanelle Whittaker, Vice Chancellor, Human Resources
Tammeil Gilkerson, President, Laney	Kelly Pernell, President, BCC Faculty Senate
Marie Elaine Burns, President, Merritt	Matthew Goldstein, President, COA Faculty Senate
Fred Bourgoin, President, Laney Faculty Senate	Thomas Renbarger, President, Merritt Faculty Senate
Richard Thoele, President, Local 1021	Anthony Edwards, Representative, Local 39
Jennifer Shanoski, President, PFT	Donald Moore, President, DAS
TBD, Student Trustee	Doris Hankins, Classified Senate President, Merritt College
Brandon Christian, Note taker	

15 members; Quorum is 8

Advisory (non-voting): Vice Chancellors; District Accreditation Liaison

In attendance: Regina Stanback Stroud, Donald Moore, Samuel Gillette (for Kelly Pernell), Doris Hankins, Chanelle Whittaker, Tim Karas, Rowena Tomaneng, Matthew Goldstein, Fred Bourgoin, Tammeil Gilkerson, Richard Thoele

Absent: Marie-Elaine Burns, Thomas Renbarger, Anthony Edwards, Jennifer Shanoski
Guests: Donna Boatright, Joseph Bielanski, Siri Brown

Agenda Item	Committee Goal	Outcome	Action Items	Follow-Up on Action Items
I. Standing Items				
Call to Order		Called to order at 9:38 a.m.		
Adoption of the Agenda		Motion to adopt the agenda (M/S/U – Bourgoin/Goldstein).		

Approval of Minutes for September 27		Moore motions to approve minutes. (M/S/U - Bourgoin/Goldstein).		
Public Comment		None.		
Reports from Sub Committee (2 minutes each)	*Discussion*	**DAASSC** • Committee is working on defining clear goals and charge. There is a desire to narrow down membership. • Subcommittees (Career Education, Distance Education, and Non-Credit) are fully functional and off to a good start. **PBC** • Council re-established BAM Taskforce with a clear charge and stronger membership. • Council requested clarification on the charge for PBC's BAM Taskforce and PGC's PBIM Work Group (titled as the BAM Taskforce in the 9/27 PGC minutes). o Chancellor Stanback Stroud clarified the charges. PGC's PBIM Work Group will (1) develop meta guidelines for recommendations on centralization vs. decentralization; and (2) recommendations to improve the PBIM structure itself (based on feedback from the PBIM summit). PBC's BAM Taskforce charge is to develop a full allocation model of central services, facilities, colleges,	1. PBC will bring forward a recommendation to change the BAM taskforce membership for consideration by PGC.	

		and work that needs to be done across the District. o Chancellor Stanback Stroud reminded Bourgoin that any changes to the governance structure including changes in membership must come to the PGC in the form of a recommendation. PGC will then make a recommendation to the Chancellor. **DFC** No report provided. **DTC** • Committee would like a staff from risk management and a PIO to attend an Incident Response Simulation for October 30. • Director of Communications is updating website to ensure ADA compliance. • Effort is being put forth to increase the number of ways all constituents can access Canvas.		
Accreditation Update	*Information*	Motion to table item to next meeting (M/S/U – Gilkerson/Bourgoin).		
II. Carried Over and New Items				
Review of Five-Year Integrated Financial Plan *(Carried Over)*	*Discussion* D. Strengthen Accountability,	Vice Chancellor Brown presented updates to the Five-Year Integrated Financial Plan. The updates included the timeline for district-wide participatory governance circulation and		

	Innovation and Collaboration	expected submittal to Board for approval. PCCD will be submitting the memo to ACCJC by December 2. FCMAT and CBT recommendations are integrated into the document, as well as evidence collected that respond to the recommendations. There are also three (3) draft scenarios for five-year budget projections. Council discussed all the updates. Chancellor Stanback Stroud noted that she has spoken with Dr. Stephanie Droker (VP of ACCJC), and she relayed that VC Brown is doing a phenomenal job on compiling the work and communicating it through governance.		
Technology Master Plan *(Carried Over)*	*Discussion* E. Develop and Manage Resources to Advance Our Mission	Council continued discussion on the need to have a clear understanding of the Technology Master Plan, and the PeopleSoft upgrade (specifically cost of upgrade). PGC requested the VC of IT to present in spring 2019, and it did not happen. The council needs the tech. master plan to know how to prioritize resource needs and make recommendations to Chancellor Stanback Stroud. The council requested to be presented with an estimated timeline, anticipated costs, and plan for implementation for the Technology Master plan.	2. Chancellor Stanback Stroud will invite VC of IT to present an update on the PeopleSoft project at the next meeting.	
Strategic Goal Setting *(Carried Over)*	*Discussion*	Council discussed the need to incorporate values that reflect needs of our community within our governance structure. Council		

	D. Strengthen Accountability, Innovation and Collaboration	expressed the need to revise PCCD's strategic goals and integrate values that facilitate work surrounding combating the issues students face (food insecurity, housing insecurity, poverty). The council would like thoughtful district-wide enrollment management (and build schedules, create classes) that understands what it takes for students to enroll and complete. All work completed at PCCD should involve constant engagement in the values (e.g. looking at our communication strategies and determining if they lie within our values). Council discussed the pending Mission Statement review, and the upcoming renewal of PCCD strategic goals.		
Administrative Procedure Updates *(New Item)*	*Action* E. Develop and Manage Resources to Advance Our Mission	Council reviewed AP's listed below. They have been reviewed by the Chancellor's Executive Team and by the District Academic Senate (as necessary). Bielanski presented the changes, provided by CCLC, for each AP listed below: **AP 3415** Immigration Enforcement Activities • Colleges will need to develop an implementation process. **AP 3430** Prohibition of Harassment **AP 3435** Discrimination and Harassment Complaints and Investigations • Chancellor's Cabinet needs to discuss implementation of training.		

		AP 3725 Information and Communications Technology Accessibility & Acceptable Use **AP 4021** Program Discontinuance/ Consolidation • This AP will be integrated annually into the program review process. **AP 5013** Students in the Military **AP 5015** Residence Determination **AP 5017** Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information. **AP 5020** Nonresident Tuition • Discussion needs to be had on who is responsible for updates. **AP 5030** Student Fees • Determine where in the AP to include a section regarding the newly mandated paratransit reimbursement. **AP 5040** Student Records and Privacy **AP 5050** Student Success and Support Program • Program has been renamed to "Student Equity and Achievement". **AP 5130** Financial Aid	3. AP 5030 - Include a section on the paratransit re-imbursement process. 4. AP 5050 - Bielanski will check with CCLC to determine if AP should be re-titled to match the new name of the program.	

		AP 6365 Contracts – Accessibility of Information Technology Motion to recommend the above AP's to the Chancellor. (M/S/U – Moore/Thoele).		
III. Adjournment		Motion to adjourn the meeting at 11:28 a.m. (M/S/U – Goldstein/Thoele).		
IV. Next meeting		November 22, 2019 at 9:30 a.m. in the District Boardroom.		

*VC=Vice Chancellor

RSS: BC