Present: Alex Alexander, Joseph Bielanski, Laura Bollentino, Nancy Cayton, Vina Cera, Stephanie Droker, Amany ElMasry, LaShaune Fitch, Kuni Hay, Donald Moore, Patricia Nelson, Rebecca Opsata, Steve Pantell, Andrew Park, Vinh Phan, John Reager, Denise Richardson, Heather Sisneros, Iolani Sodhy-Gereben, Nghiem Thai

Absent: Marie Amboy, Diane Bajrami, [CoA Administrator: Lilia Celhay Eva or Jennings or Silvester Henderson], Ari Krupnick, Linda McAllister, Ally Tomas, [BCC Administrator: Lisa Cook or Chris Lewis]

Co-Chairs: Heather Sisneros, Laney Curriculum Co-Chair; Stephanie Droker, Interim Deputy Chancellor

Guests: Barbara DesRochers, Min Wu

Note taker: LaShaune Fitch

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| **1. Opening Items** | **1.01 Call to Order**  1:01 PM- Met quorum  **1.02 Approval of the Agenda**  Agenda reviewed. J. Bielanski moved to approve; Seconded: V. Cera; unanimously approved   |  | | --- | | **1.03 Approval of the Minutes**  September 12, 2022 CIPD Meeting Minutes   * Minutes located on OneDrive * V. Cera moved to approve; Seconded: A. ElMasry;   approved, 1 abstention | | A. ElMasry to upload approved minutes to BoardDocs | A. ElMasry  A. ElMasry |  |
| **2. College Curriculum Items** | **2.01 Laney CURRICULUM ITEMS**  *Endorsed by consensus:*   * New Course: 1 * Course Update: 3 * Program Modification: 2 * Program Deactivation: 1   **NOTES:** none | Send approved proposals to the Board | A. ElMasry |  |
|  | **2.02 Merritt CURRICULUM ITEMS**  *Endorsed by consensus:*   * Course Update: 9 * Course Deactivation: 1 * Program Modification: 3   **NOTES:**   * 22-23 UC-TCA Update: 11 items | Send approved proposals to the Board | A. ElMasry |  |
|  | **2.03 BCC CURRICULUM ITEMS**   * No curriculum items submitted to CIPD   **NOTES:**   * 22-23 UC-TCA Update: 63 items |  | A. ElMasry |  |
|  | **2.04 CoA CURRICULUM ITEMS**  *Endorsed by consensus:*   * Course Update: 1   **NOTES:** none | Send approved proposals to the Board | A. ElMasry |  |
| **3. Pressing Curriculum Topics** | **3.01 Annual Curriculum Approval Certification 2022**   * H. Sisneros reminded VPIs and curriculum committee chairs that the 2022-23 Annual Curriculum Approval Certification and local governing board policy AP 4020 must be submitted to the Chancellor’s Office by November 18, 2022, 5 P.M. | VPIs and curriculum committee chairs to complete certification form and submit it to the Chancellor’s Office | VPIs, curriculum committee chairs |  |
|  | **3.02 Goal Setting**   * H. Sisneros presented list of potential goals that were reviewed and discussed. Committee members are advised to sign up for the goal that they would like to work on.   https://peralta4.sharepoint.com/:w:/s/CIPDGOALSETTING/EYMClSzhy9FIkRp8nvzoZqkBMsGitvTg-U0c8jayC\_l\_dA?e=3PBYN7 | Based on suggestions made during discussion, H. Sisneros will continue to develop goals and add action items. Revised goals will be presented for approval at the next CIPD meeting. | H. Sisneros |  |
|  | **3.30 Pending District Wide Proposals**   1. ESOL Curriculum requisite updates will be discussed at Peralta ESOL Advising Council (PEAC) on Monday, 10/10/22, 12 P.M-1 P.M. L. Bollentino expressed concern about the removal of ESOL requisites and the effect on the CCCApply application process. 2. HIST Program: CoA will bring (Feb 22) 3. GEOG 2: LC is ready, pending CoA and MC. Proposed change: Description update. 4. HUMAN 40: Religions of the World. Laney is ready, pending BCC & CoA. Per N. Cayton, BCC faculty has not received consultation form about the change of TOP Code from 1599.90 – Other Humanities to 1510.00 - Religious Studies | ESOL― H. Sisneros to attend PEAC and report back to CIPD regarding PEAC decisions.  HIST—CoA  GEOG—CoA, MC  HUMAN— H. Sisneros to send/confirm consultation form is sent to other campuses. | H. Sisneros  CoA  CoA, MC  H. Sisneros |  |
| **4. Adjournment & Future Meeting** | **4.01 Adjournment**  Meeting adjourned at 1:40 p.m.  **4.02 Next Meeting**  November 7, 2022  1:00 PM to 3:00 PM via Zoom |  |  |  |