

**Curriculum & Instruction  
Recommendations  
02/07/22**

Office of the Vice Chancellor of  
Academic Affairs  
Presented and Approved at Board Meeting of Feb 22, 2022

**Berkeley City College**

**College of Alameda**

**Laney**

**Merritt**

College of Alameda Course Proposals  
February 2022 CIPD

Process Title	Discipline	Course #	Full Course Title	Effective Date	Units	Hours	Grading	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	Consultation	CIPD Action
Course Update	ESOL	512	Reading and Writing 2	Spring 2023	0	6.00 Lec	P/NP or SP	<p>Recommended Preparation: ESOL 251A; or ESOL 251B; or ESOL 511 or Placement through multiple-measures assessment process.</p> <p>Formerly: Recommended Preparation: ESL 285B or 251B or 511 or Placement through multiple-measures assessment process.</p>	<p>Intermediate level of reading and writing: Academic vocabulary and critical thinking skills using intermediate-level ESOL reading materials; expanding paragraphs into simple narratives and essays.</p>	4930.87	Intermediate level of reading and writing. It includes critical reading of adapted and unadapted essays, short stories and academic text, and the writing of paragraphs, reading responses, narratives, and simple essays. This is a non-credit option that mirrors ESOL 252A.	Updated Prerequisites.	PO, OFI, FO under all circumstances	Consultation Completed with LC	Endorsed

College of Alameda Course Proposals  
February 2022 CIPD

Process Title	Discipline	Course #	Full Course Title	Effective Date	Units	Hours	Grading	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	Consultation	CIPD Action
Course Update	SPAN	22A	Spanish for Bilingual Speakers I	Spring 2023	5.00	Lecture: 5 Hours	Both Letter Grade or Pass/No Pass	Prerequisite: Spanish Native Speaker proficiency or the equivalent intermediate level	Spanish language and culture for students whose native language is Spanish: Critical reading and discussion of selected readings in Spanish with emphasis on reading development, spelling (orthography), grammar, lexical expansion, and composition. Cultural topics of Spain, Latin America, and Latinos in the US are emphasized in the class. This course is equivalent to two years of high school study.	1105.00		Updated course description to match Laney SPAN 022A course. District-wide change initiated and consulted by Laney, request and response files attached. No other changes.	PO, OFI, FO under all circumstances	Completed with LC	Endorsed
Course Deactivation	ENGL	511	Placement Exam Preparation	Spring 2023	0.00	Lecture: 1 Hour	Both Letter Grade or Pass/No Pass	N/A	Preparation for the English Placement Examination: Test-taking strategies and practice; familiarity with question types and testing environment; review of grammar, mechanics, vocabulary, structure; reading strategies review; culminates in students taking the English Placement Exam.	4930.13	Course no longer needed as we no longer have a placement exam. May substitute LRNRE 511 Study Skills if placement exam is reinstated.	N/A	PO, OFI, FO under all circumstances		Endorsed

Laney College Course Proposals  
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Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	Consultation	CIPD Action
Laney Course Update	ARCH	200	Special Projects Laboratory	Spring 2023	1-2	3.00-6.00 Lab	Letter Grade Only	<b>Prerequisite(s):</b> ARCH 23 or Instructor's approval	Open laboratory: Upgrading of specific architectural skills, and selected architectural projects.  Formerly: Open laboratory: Upgrading of specific architect skills, and selected architect projects.	0201.00	Laboratory setting providing opportunities for development of individual skills in architecture with emphasis on advanced techniques in specific areas of concentration.	1. Changed description 2. Updated non-catalog course content	DE Addendum; 100%, 51+%, >51%	Laney is only campus with ARCH	Endorsed
Laney Course Update	CHEM	49	Independent Study in Chemistry	Fall 2022	0.5-5	0.50-5.00 Lec	GR or P/NP	<b>None</b>	In-depth exploration of an area or problem of the student's choice not covered by regular catalog offerings in Chemistry: Student must obtain approval from an appropriate faculty member. For more details, see the section on independent study in the college catalog.  Formerly: In-depth exploration of an area or problem of the student's choice not covered by regular catalog offerings in Chemistry. Student must obtain approval from an appropriate faculty member. For more details, see the section on independent study in the college catalog.	1905.00	Provides students with the opportunity to participate in the creation of academic and/or technical learning experiences geared to individual needs, interests, aptitudes, and desired outcomes The study is managed by one selected full-time faculty advisor and approved by Department Chair. An advisor may recommend preparation before a student may undertake a project The independent study could take the form of self-directed reading, research, fieldwork experience, public performance, or an occupational experience. Title 5, § 55230	1. Changed description 2. Updated non-catalog course content	DE Addendum; 100%, 51+%, >51%	consultation was sent out	Endorsed

Laney College Course Proposals  
February 2022 CIPD

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	Consultation	CIPD Action
Laney Course Update	COSM Formerly : APPR	455	Cosmetology Apprentice	Spring 2023	1-4 Formerly: 1	1.00-4.00 Lec Formerly: 1	GR or P/NP Formerly: Letter Grade Only	<b>None</b>	Preparation for apprenticeship in Cosmetology: Designed for those who are engaged in acquiring a state license in Cosmetology.  Formerly: Designed for apprentices who are engaged in acquiring a state license in Cosmetology.	3007.00	Requested by an approved apprenticeship program desiring an agreement with a local educational agency.	1. Changed department 2. Changed description 3. Changed units 4. Changed hrs 5. Changed grading 6. Updated repeatability 7. Updated non-catalog course content	DE Addendum; 100%, 51+%, >51%	Laney is only campus with COSM	Endorsed

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Laney Course Update	ESOL	512	Reading and Writing 2	Spring 2023	0	6.00 Lec	P/NP or SP	Recommended Preparation: ESOL 251A or 251B or 511 or Placement through multiple-measures assessment process.  Formerly: Recommended Preparation: ESL 285B or 251B or 511 or Placement through multiple-measures assessment process.	Intermediate level of reading and writing: Academic vocabulary and critical thinking skills using intermediate-level ESOL reading materials; expanding paragraphs into simple narratives and essays.	4930.87	Intermediate level of reading and writing. It includes critical reading of adapted and unadapted essays, short stories and academic text, and the writing of paragraphs, reading responses, narratives, and simple essays. This is a non-credit option that mirrors ESOL 252A.	1. Changed reqs 2. Updated non-catalog course content	DE Addendum; 100%, 51+%, >51%	Course offered at COA and Laney; at Nov CIPD agreed to bring to this meeting; consultation was sent out; attempted to bring to Dec CIPD	Endorsed

Laney College Course Proposals  
February 2022 CIPD

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Laney Course Update	ECT	101	Fundamentals of Building Science	Spring 2023	3	3.00 Lec	GR or P/NP  Formerly : Letter Grade Only	<b>None</b>  Formerly: Prerequisite(s): MATH 201	Study of the physical interaction of climate (humidity, temperature, wind, sun, rain, snow, etc.) and buildings: Psychrometrics; indoor air quality; indoor thermal comfort; heat transfer; air infiltration; solar insolation; heating and cooling load calculation; building energy and environmental performance factors.  Formerly: Principles of physics relevant to building's indoor environment and its control: Thermodynamics, fluid mechanics, refrigeration cycles, electricity and energy conversion, and properties of light. Emphasis will be on the basic principles of physics and their application to building and their environmental control.	0946.00	Required for the Advance Certificate and AS Degrees in Commercial HVAC Systems and Building Automation Systems.	1. Changed description 2. Changed grading 3. Changed SAM B to C 4. Removed reqs 5. Updated non-catalog course content	DE Addendum; 100%, 51+%, >51%	Laney is only campus with ECT	Endorsed

Laney College Course Proposals  
February 2022 CIPD

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	Consultation	CIPD Action
Laney Course Update	MATH	210A	Elementary Algebra (Lab)	Spring 2023	1	3.00 Lab	Letter Grade Only	<b>Prerequisite(s):</b> MATH 225 or 253 or placement through multiple-measures assessment process.  <b>Prerequisite(s):</b> MATH 225 or 250 or 253 or placement through multiple-measures assessment process.	Elementary Algebra Lab A: Real number properties, four basic operations with integers and rational numbers, solutions of linear equations. Not open for credit to students who have completed or are currently enrolled in Math 201. Sequentially aligned to MATH 210 A, 210B, 210C, and 210D	1701.00	These four sequentially aligned course prepare students for subsequent courses in mathematics; i.e., Geometry and Intermediate Algebra, and for courses in other disciplines such as Beginning Chemistry.	1. Changed reqs 2. Updated non-catalog course content	DE Addendum; 100%, 51+%, >51%	Laney is only campus with this course	Endorsed

Laney College Course Proposals  
February 2022 CIPD

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Laney Course Update	MATH	503	Supervised Tutoring in Mathematics	Spring 2023	0	1.00-72.00 Lab	P/NP or SP	<p><b>Prerequisite(s):</b> MATH 225 or 253 or placement through multiple-measures assessment process.</p> <p>Prerequisite(s): MATH 225 or 250 or 253 or placement through multiple-measures assessment process.</p>	Supervised tutoring in Mathematics: either individually or in small groups, to assist students enrolled in Mathematics course(s). Students are referred by a counselor or instructor based on assessed academic needs. Course may be repeated. Open Entry/Open Exit.	4930.09	Provides academic assistance to individual students in a variety of courses to increase successful completion of college courses and to improve retention.	<p>1. Changed reqs</p> <p>2. Updated non-catalog course content</p>	DE Addendum; 100%, 51+%, >51%	Laney is only campus with this course	Endorsed

Laney College Course Proposals  
February 2022 CIPD

Process Title	Discipline	Course #	Full Course Title	Effective Term	Units	Hours	Grading	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE Addendum	Consultation	CIPD Action
Laney Course Update	MEDIA	166	AV Essentials II	Spring 2023	3	2.00 Lec/ 3.00 Lab	GR or P/NP	<b>Prerequisite(s):</b> One year industry experience or Instructor's approval  Recommended Preparation: MEDIA 165	Continuation of MEDIA 165: Designing an AV solution, vendor selection, estimates and job-costing, building & managing projects, maintaining & troubleshooting, AV business management.	0699.00	There is a large demand for information presented through video, audio and digital media in all sectors of the economy, in the state, the country and world wide. Education, corporate, government and military markets, to mention the top few, all require the basic entry skills our new courses and program offer. Since we already teach much of this content in our other programs, this rapidly growing industry is a natural extension for us.	1. Added credit by exam 2. Updated non-catalog course content	DE Addendum; 100%, 51+%, >51%	Laney is only campus with MEDIA	Endorsed

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Laney Course Update	WDTEC	271	Artisans in Wood I	Spring 2023	4	3.00 Lec/ 6.00 Lab	GR or P/NP	<b>None</b>  Formerly: Recommended Preparation: ESL 264	Training in basic woodworking and communication skills: Lecture, demonstration, and hands-on practice with tools and materials of cabinet and furniture making, safe and efficient application of machine-oriented woodworking techniques; emphasis on communication and problem-solving skills related to woodworking industry.	0952.50	The workforce of the local woodworking industry is undergoing a sea change. As older journeymen retire in increasing numbers, those potential employees who show up at the shop door are often recently arrived Hispanics, who, while coming from a cultural tradition of fine woodworking, lack the English language and mathematical skills to succeed in a specialized technological environment. Retention and further skills upgrade are an issue for both employers and employees. Often prospective Hispanic employees are forced to take menial daytime jobs, simply to support their families, and are unavailable for traditional daytime education. This is the first course in a two-	1. Removed reqs 2. Corrected CB4 C to D 3. Updated non-catalog course content	None	Laney is only campus with WDTEC	Endorsed

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Laney Course Deactivations	KIN	120D	Volleyball IV - Competitive	Spring 2023	0.5	2.00 Lab	GR or P/NP	<b>Prerequisite(s):</b> High School or Club level playing experience required	Activity class: Beginning level of volleyball rules and skills, introductory concepts of offense and defense	0835.00	Course is no longer being taught and is not part of any programs.	permanently deactivating at State			Endorsed
Laney Course Deactivations	LRNRE	251	Peer Supportive Services	Spring 2023	1	1.00 Lec	Letter Grade Only	<b>None</b>	Designed to acquaint the peer advisor with the rudiments of counseling and peer advising techniques.	4930.10	Course is no longer being taught and is not part of any programs.	permanently deactivating at State			Endorsed

Merritt College Course Proposals  
February 2022 CIPD MC

Process Title	Discipline	Course	Full Course Title	Effective Term	Units	Hours	Grade	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE	Consultation	CIPD Action
MC New Course	BIOL	60E	Natural History of the Bay Area: Biogeography	Spring 2023	2	2 lecture	GR or P/NP	n/a	Exploration of the major habitat types of the Bay Area: Salt water, fresh water, coasts, tidelands, uplands, and mountain peaks, patterns in nature, the historical and ecological factors of the distribution of biodiversity over geological and contemporary timescales.	0115.00 - Natural Resources	This class is intended to be a major elective for the certificate of achievement in Natural History and Resources program. One of the goals of the Natural History and Resources program is to learn the principles of biogeography and the interplay between biology and geology. However, at this time there exists no class focusing on biogeographic theory across all the habitat types found in the San Francisco Bay Area (though there is a class focused on the biogeography of islands). Thus, the proposed class will fill a gap in the existing curriculum; rather than focusing on a single taxonomic group, we will integrate ecological and evolutionary theory in an explicit geographic context.	MCCC approved 12/9/2021  New DE addendum Regular and emergency (PO)	New DE addendum Regular and emergency (PO)	Merritt only	Endorsed

Merritt College Course Proposals  
February 2022 CIPD MC

Process Title	Discipline	Course	Full Course Title	Effective Term	Units	Hours	Grade	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE	Consultation	CIPD Action
MC New Course	BUS	88	Introduction to Cryptocurrency Investment	Spring 2023	3	3 Lecture	GR or P/NP	n/a	Basics of cryptocurrency investment: Digital currencies, history and origin of cryptocurrency, bitcoin, blockchain applications, risk management, Cybersecurity concerns, challenges and opportunities, regulations, public perspective on cryptocurrency, international development of bitcoin and other digital currencies.	0599.00 - Other Business and Management	In recent years, proliferation of trading apps such as Robinhood or the rush and rise of self-directed traders in the stock and digital currency markets resulted in many active traders/investors entering the market with little or no knowledge about trading, risk management and their own tolerance for loss. These new traders' wellbeing is therefore at risk both financially and more importantly emotionally, physically or mentally. In addition to personal risk, this can add social burden to both healthcare and financial industries. In summary, the result of poorly-educated new active traders is not only limited to individuals' financial-health risks but also constitutes social risks which increase its level of prioritizing and challenges from a public health/finance standpoint. Introduction to cryptocurrency investment course is creating a new skill-set and knowledge base	MCCC Approved	New DE addendum Regular and emergency (PO)	BCC and Laney consultation attached	Endorsed

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MC Course Modification	FISCI	234	Company Officer 2E-- Wildland Incident Operations	Spring 2023	2.5	2.5 lectur	GR or P/N	Prerequisite: none  Formerly: Non Course Requirement: Employment with fire service organization	Fundamentals of Wildland Urban Interface (WUI) command operations for company officers: Evaluation and reporting incident operations; analyzing incident needs; developing and implementing a plan of action to deploy incident resources; suppressing a wildland fire; establishing an incident command post; creating an Incident Action Plan (IAP); and completing incident records and reports.  Intended for employed firefighters seeking advancement to the company officer level in a fire service organization.	2133.30	This is one of six courses that make up the California State Fire Marshal's Company Officer certification program. The Company Officer certification is required by many fire service organizations for firefighters seeking promotional opportunities to lieutenant or captain (supervisory position).	requisites  MCCC approved 11/18/2021	51% or more online	Merritt only	Endorsed

Merritt College Course Proposals  
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MC Course Modification	LANHT	17E	Irrigation (Evening)	Spring 2023	3	3 lecture	GR or P/N	Recommended Preparation: LANHT 001 or LANHT 001E  Formerly: Recommended Preparation: LANHT 001 or Non Course Requirement: 1E	Principles and practices of irrigation design and installation: Irrigation system components, layout, hydraulics, automatic and solid-state controllers, drip irrigation and pumps. Slide presentations, tool demonstrations, and site analysis substituted for lab. Not open for credit to student who have completed or are currently enrolled in LANHT 17.	0109.00 - Horticulture	This course is required for the Landscape Design and Construction certificate and degree, and for the AA degree in Landscape Architecture. Transfers to CSU.	Requisite  Added DE Addendum  MCCC approved 12/9/2021	New DE addendum (100%; 51% or more; less than 51%)	Merritt only	Endorsed
MC Course Modification	LANHT	34A	Computer-Assisted Landscape Design	Spring 2023	3	3 lecture 1 lab	GR or P/N	Recommended Preparation: LANHT 18A or LANHT 18 LA  Formerly: Recommended Preparation: -Equivalent experience to Lanht 18A and 22A - LANHT 018A - LANHT 018LA	Principles and techniques of 2D and 3D computer-assisted landscape design: Layering, dimensioning, technical computations, free-hand techniques, symbol libraries, and preparation of completed designs. 2D drawing and editing tools; organizational and calculation tools; section and elevation drawings.	0109.10 - Landscape Design and Maintenance	Course is required for the Landscape Design and Construction certificate and degree (from list) and is transferable to the CSU system. It is also a requirement for our AA Degree in Landscape Architecture.	Requisite  Add New DE  MCCC Approved 12/9/2021	New DE addendum (100%; 51% or more; less than 51%)	Merritt only	Endorsed

Merritt College Course Proposals  
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MC Course Modification	LANHT	34B	Computer-Assisted Landscape Design	Spring 2023	3	3 lecture 1 lab	GR or P/NP	Prerequisite LANHT 034A	Continuation of LANHT 34A: Layering, dimensioning, technical computations, free-hand techniques, symbol libraries, and preparation of completed designs; constructing and editing 3D models and landforms, and perspective and axonometric plans.  Formerly: Principles and techniques of 2D and 3D computer-assisted landscape design: Layering, dimensioning, technical computations, free-hand techniques, symbol libraries, and preparation of completed designs. Constructing and editing 3D models and landforms, and perspective and axonometric plans.	0109.10 - Landscape Design and Maintenance	Many landscape design employers and clients require applicants to demonstrate computer-generated landscape design skills. This course assists students in developing and applying those skills. Course is required for the Landscape Design and Construction certificate and degree (from list) and is transferable to the CSU system. It is also a requirement for our AA in Landscape Architecture degree.	Added DE Addendum Course description  MCCC approved 12/9/2021	New DE addendum (100%; 51% or more; less than 51%)	Merritt only	Endorsed

Merritt College Course Proposals  
February 2022 CIPD MC

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MC Course Modification	LANHT	34C	Computer-Assisted Landscape Design	Spring 2023	3	3 lecture 1 lab	GR or P/NP	Prerequisite LANHT 034B	Continuation of LANHT 34B: Layering, dimensioning, technical computations, free-hand techniques, symbol libraries, and preparation of completed designs; constructing object and plant reference libraries and plant databases; advanced landscape design drawings (grading and drainage plans, layout plans, construction details).  Formerly: Principles and techniques of 2D and 3D computer-assisted landscape design: Layering, dimensioning, technical computations, free-hand techniques, symbol libraries, and preparation of completed designs. Constructing object and plant reference libraries and plant databases; advanced landscape design drawings (grading and drainage plans, layout plans, construction details).	0109.10 - Landscape Design and Maintenance	Many landscape design employers and clients require applicants to demonstrate computer-generated landscape design skills. This course assists students in developing and applying those skills. Course is required for the Landscape Design and Construction certificate and degree (from list) and is transferable to the CSU system. It is also required for our AA in Landscape Architecture degree.	Course description Added DE Addendum  MCCC approved 12/9/2021	New DE addendum (100%; 51% or more; less than 51%)	Merritt only	Endorsed

Merritt College Course Proposals  
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MC Course Modification	LANHT	35A	Advanced Landscape Design	Spring 2023	3	2 lecture 3 lab	GR or P/NP	Prerequisite: LANHT 18LB	Topographic form and design: Grading and drainage principles and practices, erosion control, cut and fill calculations, preparing and interpreting contour maps, and designing walls, stairs, and terraces.	0109.10  Formerly: 0109.90	Course is essential to further students' training in landscape design and construction, and offers students the opportunity to develop and apply the skills learned in the basic design and construction classes towards technically-advanced projects. Course is required for the Landscape Design and Construction certificate and degree (from list). This class is also a requirement for our AA in Landscape Architecture degree. Transferable to CSU system.	TOP Code  Added New DE Addendum  MCCC approved 12/9/2021	New DE addendum (100%; 51% or more; less than 51%)	Merritt only	Endorsed
MC Course Modification	MEDAS	101B	Disorders of the Body Systems in Primary Care	Spring 2023	3	3 Lecture	GR or P/NP	Recommended Preparation MEDAS 101A  Formerly: Prerequisite: MEDAS 101A or Corequisite: MEDAS 101A	Fundamentals of disorders of the body systems and organs of the human body: Emphasis on becoming familiar with the most common disorders encountered by medical assistants working in ambulatory care medical offices.	1208.81 - Clinical Medical Assisting	Required core course for the Clinical Medical Assisting certificate of achievement. MEDAS 101A (2 units) along with MEDAS 101B (3 units) are the transferable replacements for MEDAS 201A (5 units).	Requisites  MCCC approved 1/27/2022	Regular (FO, PO); Emergency (FO, PO, OFI)	Merritt only	Endorsed

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MC Course Modification	MEDAS	102A	Clinical Medical Assisting I	Spring 2023	3	2 lecture 3 lab	GR or P/NP	Recommended Preparation MEDAS 101A and MEDAS 101B  Formerly: Prerequisite: MEDAS 101A or Corequisite: MEDAS 101A	Fundamentals of clinical medical assisting: Medical and surgical aseptic procedures; vital signs measurement; assisting with physical examinations, positioning, and draping; height, weight, vision, and hearing testing; obtaining patient history; and eye and ear procedures.	1208.81 - Clinical Medical Assisting	Required core course for the Clinical Medical Assisting certificate of achievement. MEDAS 102A (3 units), MEDAS 102B (3 units), and MEDAS 102C (2 units) are the transferable	Requisites  MCCC approved 1/27/2022	Regular (PO, OFI); Emergency (PO, OFI)	Merritt only	Endorsed
MC Course Modification	MEDAS	102B	Clinical Medical Assisting II	Spring 2023	3	2 lecture 3 lab	GR or P/NP	Recommended Preparation MEDAS 102A  Formerly: Prerequisite: MEDAS 102A or Corequisite: MEDAS 102A	Intermediate clinical medical assisting: Electrocardiography; radiologic, diagnostic, specialty examinations and procedures; colon procedures, and male reproductive health; urine and blood testing and specimen collection; medical microbiology and principles of phlebotomy.	1208.81 - Clinical Medical Assisting	Required core course for the Clinical Medical Assisting certificate of achievement. MEDAS 102A (3 units), MEDAS 102B (3 units), and MEDAS 102C (2 units) are the transferable replacements for MEDAS 201B (7 units).	Requisites  MCCC approved 1/27/2022	Regular (PO, OFI); Emergency (PO, OFI)	Merritt only	Endorsed

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MC Course Modification	MEDAS	102C	Clinical Medical Assisting III	Spring 2023	2	1 lecture 3 lab	GR or P/NP	Recommended Preparation MEDAS 102B  Formerly: Prerequisite: MEDAS 102B or Corequisite: MEDAS 102B	Advanced clinical medical assisting: Basic pharmacology; principles of drug action and side effects on medications; drug dosage calculations; administration of medications in primary care (oral, intradermal, subcutaneous, and intramuscular routes); drug addiction in primary health; and applied phlebotomy skills.	1208.81 - Clinical Medical Assisting	Required core course for the Clinical Medical Assisting certificate of achievement. MEDAS 102A (3 units), MEDAS 102B (3 units), and MEDAS 102C (2 units) are the transferable replacements for MEDAS 201B (7 units).	Requisites  MCCC approved 1/27/2022	Regular (PO, OFI); Emergency (PO, OFI)	Merritt only	Endorsed
MC Course Modification	MEDAS	103A	Administrative Medical Assisting I	Spring 2023	2	1.5 lecture 1.5 lab	GR or P/NP	Prerequisite: MEDAS 101A or Corequisite: MEDAS 101A  Formerly: Prerequisite: MEDAS 101A or MEDAS 102A or Corequisite MEDAS 101A	Fundamentals of administrative medical assisting: Appointment scheduling; communication skills and record management, HIPAA and Electronic Health Records (EHR) confidentiality; professional decision-making and computer skills; practice management; and simulation of EHR to facilitate the office visit.	1208.82 - Administrative Medical Assisting	Required core course for Administrative Medical Assisting certificate of achievement. MEDAS 103A (2 units), MEDAS 103B (2 units), and MEDAS 103C (2 units) are the transferable replacements for MEDAS 201C/D (4/5 units).	Requisites  MCCC approved 1/27/2022	Regular (FO, PO); Emergency (FO, PO, OFI)	Merritt only	Endorsed
MC Course Modification	MEDAS	103C	Administrative Medical Assisting III	Spring 2023	2	1.5 lecture 1.5 lab	GR or P/NP	Recommended Preparation MEDAS 103A MEDAS 103B  Formerly: Prerequisite: MEDAS 103B	Advanced administrative medical assisting: Procedural coding practice management, applying billing to EHR, introduction to the Current Procedural Terminology (CPT) medical coding system and practice finance, claims processing and reimbursement, and role of office manager.	1208.82 - Administrative Medical Assisting	Required core course for Administrative Medical Assisting certificate of achievement. MEDAS 103A (2 units), MEDAS 103B (2 units), and MEDAS 103C (2 units) are the transferable replacements for MEDAS 201C/D (4/5 units).	Requisites  MCCC approved 1/27/2022	Regular (FO, PO); Emergency (FO, PO, OFI)	Merritt only	Endorsed

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Process Title	Discipline	Course	Full Course Title	Effective Term	Units	Hours	Grade	Requisites	Catalog Description	Top Code	Justification	List of Changes	DE	Consultation	CIPD Action
MC Course Modification	RADSC	9A	Clinical Experience I	Spring 2023	4	16 lab	GR only	None  Formerly: Prerequisite: RADSC 2C	Clinical practicum in a medical-imaging department of an affiliated clinical education center.	1225.50 - Radiologic Technology	RADSC 9A is a prerequisite for RADSC 004A,004B, 009B and 010A. It is also a requirement for the Radiologic Science Certificate of Achievement and AS degree programs and is CSU transferable.	Requisites  MCCC approved 1/27/2022	none	Merritt only	Endorsed
MC Course Reactivation	LANHT	18LB	Landscape Design Laboratory	Spring 2023	1	3 lab	GR or P/NP	Prerequisite: LANHT 18LA Corequisite: LANHT 18B	Hands-on application of the concepts presented in LANHT 18B (Landscape Design Lecture): Principles of sustainable and low-impact design; advanced drawing techniques; horizontal and vertical measuring; cost estimating; and planting plan development.  Formerly: Hands-on application of the concepts presented in LANHT 18B (Landscape Design Lecture): Principles of sustainable and low impact design; advanced drawing techniques; horizontal and vertical measuring; cost estimating; planting plan development.	0109.10 - Landscape Design and Maintenance	This class, a continuation of LANHT 18LA, provides fundamental skills to students who need basic training in landscape design. It is also a required class for the Landscape Horticulture Department's design certificates and Landscape Architecture AA degree. Transfers to UC and CSU.	Description  New DE  MCCC Approved 12/9/2021	New DE addendum (100%; 51% or more; less than 51%)	Merritt only	Endorsed

Program Proposals  
February 2022 CIPD

College	Proposal Type	Title	Award Type	Effective Term	Discipline	Top Code	Changes/Justification	MCCC Approval	CIPD Action
BCC	New Program	Child and Adolescent Development	AA-T	Fall 2022	EDUC	1305.10	The California Commission on Teacher Credentialing has recommended the adoption of this program in order to create a successful pathway for Berkeley City College Students who wish to pursue a career in education.	11/18/2021	Endorsed in 12/13/2021 meeting
COA	Program Modification	Auto Body	CA	Fall 2022	AUTOB	949.0000	Updated DE to 1-49%	CC approved on 02/01/2022	Endorsed
COA	Program Modification	Auto Paint	CA	Fall 2022	AUTOB	949.0000	Updated DE to 1-49%	CC approved on 02/01/2022	Endorsed
COA	Program Modification	Athletic Trainer	CA	Fall 2022	KIN	1270.0000	Updated DE to 50-99%	CC approved on 02/01/2022	Endorsed
COA	Program Modification	Pathway to Academic English	Ccy	Fall 2022	LRNRE	4930.1400	Updated DE to 1-49%	CC approved on 12/07/2021	Endorsed
COA	Program Modification	Pathway to Success	Ccy	Fall 2022	LRNRE	4930.14	Updated DE to 100%; updated all courses to "Active"	CC approved on 12/07/2021	Endorsed
Merritt	Program Modification	Early Childhood Education	AS-T Degree	Spring 2023	CHDEV	1305.00* - Child Development/Early Care and Education	Program Update: Description, Justification	1/27/2022	Endorsed
Merritt	Program Modification	Natural History and Resources	Certificate of Achievement	Spring 2023	BIOL	0115.00* - Natural Resources	Program Update: added BIOL 60E as Major Elective	1/27/2022	Endorsed
Merritt	Program Modification	Nutrition and Dietetics Formerly: Nutrition And Dietetics	AS-T	Spring 2023	NUTR	1306.00* - Nutrition, Foods, and Culinary Arts	Program Update: Title, Description, Justification, career opportunities, LMI; PLOs	10/28/2021	Endorsed

Process Title	Discipline	Course #	Effective Term	DE Addendum	MCCC Approval
COA Course Update-informational	ENGL	510	Summer 2022	PO, OFI, FO under all circumstances	CC approved on 12/07/2021
COA Course Update-informational	LRNRE	503	Summer 2022	PO, OFI, FO under all circumstances	CC approved on 12/07/2021
COA Course Update-informational	LRNRE	504	Summer 2022	PO, OFI, FO under all circumstances	CC approved on 12/07/2021
COA Course Update-informational	LRNRE	506	Summer 2022	PO, OFI, FO under all circumstances	CC approved on 12/07/2021
COA Course Update-informational	LIS	74	Summer 2022	PO, OFI, FO under all circumstances	CC approved on 12/07/2021
Laney Course Update--Informational	ECT	101	Fall 2021	DE Addendum; 100%, 51+%, <51%  Formerly: None	12/3/2021
MC Course Modification-DE Addendum, Information Only	ART	50	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	ART	84	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	ART	169	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	ASTR	10	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	BIOL	1A	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	BIOL	1B	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	BIOL	2	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	BIOL	3	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	BIOL	4	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	BIOL	10	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	BIOL	20A	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification-DE Addendum, Information Only	BIOL	20B	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021

Process Title	Discipline	Course #	Effective Term	DE Addendum	MCCC Approval
MC Course Modification- DE Addendum, Information Only	BIOL	42	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	BIOL	60C	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC New Course- DE Addendum, Information Only	BIOL	60E	Spring 2023	New DE addendum Regular and emergency (PO)	1/27/2022
MC Course Modification- DE Addendum, Information Only	CHEM	1A	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	CHEM	1B	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	CHEM	12A	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	CHEM	12B	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	COSER	22	Spring 2022	New DE addendum (regular and emergency FO)	12/9/2021
MC Course Modification- DE Addendum, Information Only	COSER	25	Spring 2022	New DE addendum (regular and emergency FO)	12/9/2021
MC Course Reactivation- DE Addendum, Information Only	LANHT	18LB	Fall 2023	New DE addendum (100%; 51% or more; less than 51%)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LANHT	17E	Spring 2022	New DE addendum (100%; 51% or more; less than 51%)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LANHT	33A	Spring 2022	New DE addendum (100%; 51% or more; less than 51%)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LANHT	33B	Spring 2022	New DE addendum (100%; 51% or more; less than 51%)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LANHT	34A	Spring 2022	New DE addendum (100%; 51% or more; less than 51%)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LANHT	57	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LRNRE	214	Spring 2022	New DE addendum (regular and emergency FO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	1	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021

Process Title	Discipline	Course #	Effective Term	DE Addendum	MCCC Approval
MC Course Modification- DE Addendum, Information Only	MATH	3A	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	3B	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	3C	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	3E	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	3F	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	50	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	213	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	215	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	216	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	MATH	13	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	PHYS	2A	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	PHYS	2B	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	PHYS	4B	Spring 2022	New DE 100% Internet-based; 51% or more online; less than 51% online	12/9/2021
MC Course Modification- DE Addendum, Information Only	PHYS	10	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	PHYS	10L	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	ART	88	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021

Process Title	Discipline	Course #	Effective Term	DE Addendum	MCCC Approval
MC Course Modification- DE Addendum, Information Only	ART	208	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	BUS	10	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LANHT	18B	Spring 2022	New DE addendum (regular and emergency FO, PO, OFI)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LANHT	34B	Spring 2022	New DE addendum (100%; 51% or more; less than 51%)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LANHT	34C	Spring 2022	New DE addendum (100%; 51% or more; less than 51%)	12/9/2021
MC Course Modification- DE Addendum, Information Only	LANHT	35A	Spring 2022	New DE addendum (100%; 51% or more; less than 51%)	12/9/2021
MC Course Modification- DE Addendum, Information Only	BUS	88	Spring 2023	New DE addendum (100%; 51% or more; less than 51%)	1/27/2022
MC Course Modification- DE Addendum, Information Only	ESOL	541B	Spring 2022	New DE addendum (regular and emergency FO/PO/OFI)	3/11/2021
MC Course Modification- DE Addendum, Information Only	ESOL	541C	Spring 2022	New DE addendum (regular and emergency FO/PO/OFI)	3/11/2021
MC Course Modification- DE Addendum, Information Only	ESOL	541D	Spring 2022	New DE addendum (regular and emergency FO/PO/OFI)	3/11/2021
MC Course Modification- DE Addendum, Information Only	NUTR	1	Spring 2022	New DE addendum (regular and emergency FO/PO)	44588