ELEMENTARY AND MIDDLE SCHOOL SPECIAL ENROLLMENT

The Elementary and Middle School Special Enrollment provides enrichment opportunities for elementary and middle school students who can benefit from college level instruction.

The Peralta Community College District (PCCD) may admit a limited number of elementary and middle school students who have exceptional ability, or who desire specialized or advanced training. Such admission must be with the recommendation of the principal and approval of the parent or guardian.

Elementary and middle school students enrolling in a college level course must meet assessment requirements. The student must follow all the regulations and policies of the college, including adhering to any prerequisite requirements.

Special part-time enrolled elementary/middle school students are exempt from paying the California Community College enrollment fees and all other fees. ***Elementary and middle school students may not enroll in more than 1 class per semester except during the summer term. Elementary and middle school students who would like to enroll in more than 6 units during the summer term must obtain permission from the college VP of Student Services or designee prior to enrollment (Elementary/middle school transcript required).***

* Elementary and middle school students admitted to the Peralta Community College District earn actual college credits which may affect their financial aid eligibility in future semesters.

All college coursework is governed by the Family Rights and Privacy Act which allows release of academic information, including grades, to the student only- regardless of age. Academic information is not released to parents or third parties without the consent of the student.

Steps for the Elementary and Middle School Special Enrollment:

1. Go online to http://web.peralta.edu/admissions/high-school-students/elementary-middle-school-students/ to download the admission application for the Peralta Community College District.
2. Complete and take this Elementary and Middle School Special Enrollment form to the school's Principal to obtain his/her signature.
3. Submit the completed admissions application and the Elementary and Middle School Special Enrollment form to the Admissions & Records office.
4. You must fill out a separate form for each semester.

I have read the above and authorize my child's enrollment in the Elementary and Middle School Special Enrollment.

Parent or Guardian's Signature: _____ Date: _____

ADMISSIONS AND RECORDS USE ONLY

Processed by: _____ Date: _____

TURN OVER ⟶

ELEMENTARY AND MIDDLE SCHOOL SPECIAL ENROLLMENT

For the: ☐ Summer ☐ Fall ☐ Spring **Year: 20____** **Grade Level** (on the 1st day of the college term): _____

STUDENT INFORMATION

Student's Name: _____ **Student ID:** _____
Last Name *First Name* *M.I.*

Email: _____

Address: _____
Street *City* *State* *Zip* **Parent or**

Guardian's Name: _____ **Phone:** _____ **Email:** _____

Parent, Student, Principal – please read the following information:
*By entering a college environment, students who are minors will be exposed to a diverse population in educational programs designed for the adult learner that may involve sensitive topics that might be considered controversial or offensive in the secondary school setting.

*If a class does not meet at its scheduled time (i.e. cancelled class or ends early), the PCCD does not inform parents or guardians nor will staff or the instructor assume responsibility for students once class is released.

Student's signature: _____ **Date:** _____

Parent or Guardian's Signature: _____ **Date:** _____

AUTHORIZATION FOR THE ABOVE STUDENT TO ENROLL IN SELECTED COURSES IN THE PCCD

Seal/Stamp

School Currently Attending: _____

School Location: _____
Street *City* *State* *Zip*

School Principal's Signature and Seal/Stamp: _____ **Date:** _____

Per Education Code Section 48800, for summer sessions, K-12 principals may not recommend more than five percent of the number of pupils who have completed a particular grade immediately prior to the time of the recommendation.

SCHOOL DISTRICT AUTHORIZATION *(for Home Schooled Students only)*

Seal/Stamp

****Home School Students must provide clearance from their local school District.**

District Official's Name: _____ **Phone:** _____

District Signature: _____ **Date:** _____

AUTHORIZED CLASS SCHEDULE

CLASS CODE	DEPT. & COURSE #	COURSE TITLE	HOURS	DAYS	ROOM	INSTRUCTOR	UNITS

Total # of units: _____

VP OF STUDENT SERVICES OR DESIGNEE *(for students taking 6 or more units only)*

VP of Student Services (or designee) Signature: _____ ***Date:*** _____