



District Career Education (CE) Subcommittee Monthly Meeting

Friday, November 18, 2022

2:00 p.m. – 4:00 p.m.

Via Zoom Meeting ID: 88269822597

Meeting URL: <https://us06web.zoom.us/j/88269822597>

Regular Committee Members:

Co-Chairs: Albert Maniaol and Feather Ives

District Academic Affairs: Albert Maniaol (Co-Chair), Carmen Fairley, Constance Koo

VPIs: Kuni Hay (BCC), Diana Bajrami (COA); Rebecca Opsata (Laney); Denise Richardson (Merritt)

CE Deans: Chris Lewis (BCC); Eva Jennings (COA); Alejandra Tomas (Laney); Marie Amboy and Jason Holloway (Merritt)

Classified Staff Representatives: Karen Croley (BCC); Donna A. Jones (COA); Fang Huang (Laney); Nancy Moreno (Merritt)

CE Liaisons: Mary Clarke-Miller and Barbara Des Rochers (BCC); **vacant** (COA); Eleni Gastis (Laney); Michelle St. Germaine and Feather Ives (Merritt)

Students: Vacant (all colleges)

District Finance Representative: tbd

Agenda

1. Meeting Call to Order Welcome and Introductions (5 minutes)
2. Review, Changes, and Adoption of 11/18/2022 Meeting Agenda (5 minutes)
3. Approval of the Meeting Minutes from 10/21/2022 (5 minutes)
4. Perkins/SWP Budget Overview (10 minutes)
5. College CE Liaisons Report-out
(Accomplishments, Opportunities, Challenges/Issues) (15 minutes)
6. Agenda Items
 - Safety Resolution Update (Dr. Eleni Gastis) (15 minutes)
 - Update on District CE Subcommittee Membership List
Approved by DAASSC (Feather Ives) (15 minutes)
 - Study Abroad Program (Drew Gephart) (15 minutes)
 - Discussion about challenges with the contracts
process at District (20 minutes)

7. Other Matters, Q&A, Announcements

(15 minutes)

8. Adjournment

- **Next meeting: Friday, December 2, 2022**

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PRESENT

Members

Feather Ives, Constance Koo, Albert Maniaol, Carmen Fairly, Eleni Gastis, Donna Jones, Michelle St. Germain, Karen Croley, Azul Lewis, Jason Holloway, Fang Huang, Mary Clarke Miller, Eva Jennings, Ally Tomas

Guests

Drew Gephart, Lowell Bennett

Minutes

- I. Meeting Call to Order Welcome and Introductions (5 minutes)
- II. Review, Changes, and Adoption of 11/18/2022 Meeting Agenda (5 minutes)
 - a. Agenda approved
- III. Approval of the Meeting Minutes from 10/21/2022 (5 minutes)
- IV. Safety Resolution Update (Dr. Eleni Gastis)
 - a. Motion to approve (Feather Ives & Eva Jennings)
 - b. Asking for consultation & collaboration on MOU
 - c. MOU would ensure police/local law enforcement will be on the same page as campus and campus security; currently this and general protocol does not exist
 - d. Also to include off-site campus activities (ie: satellite campuses, dual enrollment sites, other areas with a large campus present, etc.)
 - e. To also include consistent broader communications about safety; nurture a culture of safety
 - f. Motion to present to the Chancellor and Director Thomas with the amendments of additional resolutions (communications & satellite locations): 9 yes

- g. Feather to also send to DAASSC
- V. Perkins/SWP Budget Overview (10 minutes)
 - a. Final report for R5 is due
 - b. R7 projected project plans and budgets should have been certified in NOVA 10/31/22; submission of an extension request is possible
- VI. College CE Liaisons Report-Out
 - a. College of Alameda
 - i. Career Discovery Day 4/21/23
 - ii. Summer Institute plans underway
 - iii. Forklift class in December
 - iv. Atlas program (transportation & logistics); truck driving program is extremely expensive
 - 1. developing more courses for supply chain management
 - b. Berkeley City College
 - i. Advisory committees: CIS, Video Automation, Business
 - ii. BACCC just approved for virtual production certificate: collaboration with 6 colleges; fully articulating classes
 - iii. When will degree audit system be implemented at Peralta? No recent update and no implementation yet
 - 1. Dr. Droker: still waiting on one college to complete work on transcripts
 - c. Laney College
 - i. LCTAC winners: Johnny Williams, Sidney Thomas, David Chavez
 - ii. Passed resolution to censure Tim Thomas at LCTAC meeting and faculty senate over concerns at Laney (Fab Lab and student's stolen vehicles, no communication)
 - iii. Facilities issues adversely affecting CE faculty: no heat, boilers down
 - 1. \$1.3 million for football field approved
 - 2. Processes and procedures are not being followed
 - 3. Bond funds can be used
 - 4. Request: VC of Facilities attend the next meeting
 - d. Merritt College
 - i. Also facing facilities issues (hot water, heat)
 - ii. Jennifer Briffa Memorial
 - iii. Challenging to hear from others on what's happening with CE; campuses need to do better if people are to return
 - iv. Also tasked with recruiting program partners, but the systems are preventing quality relationships from developing (contracts, status updates, spending/PO) – no smooth way to move through systems
- VII. Approved Membership/Discussion on CE Committee membership list

- a. Find old by-laws and old membership list (ask DAASSC – shared governance manual) and post on CE Committee website
 - b. Classified appointment discussion
 - i. 6 classified representatives
 - c. 3rd Classified Chair Election
 - i. For next agenda
- VIII. Study Abroad Program and International Students
 - a. What CE programs are good for going abroad?
 - b. What funding is available to support study abroad and students in CE fields?
 - i. BCC LAEP – students can be paid for internships (non profit v profit-based companies)
 - 1. le: virtual production with Belfast University – students would get minimum wage for a set number of hours to help offset costs of the trip (internships abroad)
 - 2. The teacher would be hiring students for the internship
 - c. Employer partners (Genentech, etc.)
 - d. CIRM Grant
 - e. International Students: “option practical training,” “curricular practical training” (CO-Ped)
 - i. How to improve services
 - ii. Online programs (degree & certificate programs) – huge influx in international students interested in enrolling online from their home country (80-100 students) – many ask, “what degree can I complete online?”
 - 1. CA Virtual Campus (CVC)
 - a. Developments are underway – currently in Phase 1 and expected to be a teaching after June 2023
 - b. All Peralta courses are on CVC exchange, but CC Apply is required for students who want to enroll
 - 2. CE programs are a little difficult for online instruction because most require hands-on work
 - 3. Peralta as a whole is applying to be a teaching college (any student can apply to college outside of Peralta; not via cc apply) – students statewide can sign up for classes/classes will be visible to everyone
 - 4. BCC Virtual Production – working towards AA program and Bachelor’s program, collectively supported by 6 colleges (will be fully online)
- IX. Contracts Challenges
 - a. Getting stuck with Legal review
 - b. Connect with Brandi Howard to follow up
 - c. Leads to other challenges: since the summer retreat, still no representation from Finance; need to address challenges identified from the summer retreat
 - i. No one with any authority is present at the committee meetings

- X. Other Matters, Q&A, Announcements
 - a. Laney Summer Institute – requesting District support regarding enrollment issues (from A&R) – Albert to inform Dr. Droker
 - i. Recently hired Dual Enrollment Coordinator – add to agenda
 - ii. Add to agenda
- XI. Adjournment
 - a. Next meeting: Friday, December 2, 2022