

## Distance Education Taskforce Feb 9, 2026 Meeting Notes

The Distance Education Task Force met to discuss recommendations for coordinating online degree pathways across the Peralta District colleges. The committee reviewed their previous presentation to the PBC and discussed strategies for engaging department chairs about the proposed online programs. They agreed to reach out individually to chairs to gather feedback before making final recommendations, while also considering the need to balance faculty input with the overall student needs. The group examined current distance education coordination practices across colleges and identified areas for improvement, including student support services, faculty readiness, and technological infrastructure. They concluded by discussing the upcoming summit presentation and agreed to continue developing detailed recommendations for implementation.

### Next steps

- Reach out individually to department chairs of recommended pathways (sociology, psychology, business, etc.) to inform them of the preliminary recommendations, share presentation materials, and solicit their feedback and concerns before formalizing recommendations.
- Offer department chairs the opportunity to attend the next committee meeting (February 23rd) or send a representative, and record the session for those unable to attend.
- Consider setting up discipline-specific meetings or Zoom breakouts (with template questions) to allow chairs/faculty to discuss recommendations in a less formal setting and provide detailed feedback.
- Track outreach and feedback from department chairs and report back to the committee.
- Committee members (especially faculty): Share information about the preliminary recommendations and encourage feedback/discussion in relevant faculty meetings, chairs meetings, Senate meetings, and at CIPTE/COA/CAPD as appropriate.
- Cross-reference and distribute brainstorming items from previous sessions into the appropriate tabs in the coordination tracking spreadsheet.
- Continue to fill out and update the coordination tracking spreadsheet with recommendations, responsibilities, student/college impact, and financial implications for each area (instructional faculty readiness, student services onboarding, tech/digital infrastructure, governance, marketing, etc.).
- Forward the summit invitation and details to student members and others who did not receive it.
- Attend the upcoming summit (January 27th at Merritt) to present work and gather feedback as part of the unification efforts.
- Consider adding relevant metrics (e.g., DE coordinator FTEF/load) to the current distance education coordination spreadsheet as appropriate.
- Feel free to directly edit/add to the coordination tracking spreadsheet and SharePoint with further recommendations and details as work continues.