Present: Kuni Hay, Lisa Cook, Ari Krupnick, Joseph Bielanski, Linda McAllister, Nancy Cayton, Diane Bajrami, Eva Jennings; Jayne Smithson, Vinh Phan, Andrew Park, Phat (Frank) Nguyen Le, Rebecca Opsata, Heather Sisneros, John Reager, Laura Bollentino, Vina Cera, Iolani Sodhy-Gereben, Denise Richardson, Marie Amboy, Alex Alexander, Steve Pantell, Nghiem Thai, LaShaune Fitch, Siri Brown, Amany ElMasry, Donald Moore,

Absent: Ally Tomas,

Co-Chairs: VC Siri Brown, Heather Sisneros (Laney)

Guests: Danny Nguyen (COA), Melina Winterton (BCC), Isela Gonzales Santana (Merritt); Barbara Des Rochers (BCC), Andrea Lee (Laney), Jacqueline Burgess (Laney), Candida Tapia (Merritt), Joya Chavarin (BCC), Jenny Lowood (BCC), Karl Seelbach (Laney), Melina Bersamin (BCC); Tasha Henneman (BCC); Richard Rothbart (Laney);

Note taker: Iolani Sodhy -Gereben

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| **Call to Order****Review of Agenda** | 1:05 PMAgenda reviewed.Motion to remove item from agenda: DANCE discussion from Act 3; either remove completely or move to Act 4; Jayne 1st, Frank 2nd; Motion does not passLaney plans to remove top code change, reduce repeatability number; COA feels faculty has not had a chance to talk, would rather wait until this has happened and defer discussion till after; discussion of consultation; 8 no; 9 abstain; 6 yes; Agenda1st Linda, 2nd Ari; approved |  | 1. ElMasry
 |  |
| **ACT 1:**  | Nov CIPD Meeting Minutes* Minutes located in Dropbox
 | TABLED |  |  |
| **ACT 2:** **CURRICULUM ITEMS:****Berkeley City College** | *Approved by consensus:** New Course: 5
* Course Reactivation: 2
* Course Update: 15
* Course Deactivation: 2
* New Program: 3
* Program Modification: 15

Notes: * BCC asked to remove: General BUS AA, CA, Office Skills CA; Elementary CA removed to agenda; Removed deactivations BUS 102, 210; Add ADT Child and Adolescent; approved agenda change;
* Question about category of Business 2.0 ADT; listed as modification versus new program; Will change to new program in final agenda
 | Send approved proposals to the Board | A. ElMasry |  |
| **CURRICULUM ITEMS:****College of Alameda** | *Approved by consensus:** Course Update: 8
* Withdrawal of Deactivation: 2
* Course Deactivation: 3
* DE Only: 7
* Program Deactivation: 1

Notes:* None
 | Send approved proposals to the Board | A. ElMasry |  |
| **CURRICULUM ITEMS:****Laney College** | *Approved by consensus:** New Course: 16
* Course Update: 55
* Course Deactivation: 19
* DE Only: 4
* New Program: 4
* Program Modification: 14

Notes: * None
 | Send approved proposals to the Board | A. ElMasry |  |
| **CURRICULUM ITEMS:****Merritt College** | *Approved by consensus:** New Course: 7
* Course Update: 23
* Course Reactivation: 1
* Course Deactivation: 18
* DE Only: 25
* New Program: 2
* Program Modification: 5
* Program Deactivation: 5
* UC-TCA 21-22: 2

Notes:* None
 | Send approved proposals to the Board | A. ElMasry |  |
| **ACT 3: Pressing Curriculum Topics**Laney New Discipline—Digital Fabrication Technology | Laney new discipline: Digital Fabrication Technology: The disciplines list changes were recently presented at the September CCC Board of Governor's Meeting, where the board approved to move forward with the changes. After approval, the Chancellor's Office will need to update the Minimum Qualifications handbook to include the new discipline of Digital Fabrication Technician. Approved Minimum qualifications: 2 years professional experience AND Any bachelor’s degree or higher OR 6 years of professional experience AND Any associate’s degree, See attached proposal.1st Joseph; 2nd Vina; approved |  |  |  |
| Laney DANCE course and program updates | CTE & Repeatability* Removed CTE from discussion
* Currently Laney proposed repeatability in META was 4; after discussion will reduce to 2;
* Discussion from Laney on the reason behind repeatability (issue of transfer and access for students); suggestion of mirrored courses; question of State standard (section number); at this time Laney is not interested in mirroring due to transfer
* COA requests using the form and to have future discussion; plans to bring a AA in the future
* BCC looked up the State language and suggests to have a discussion on the technicalities of the language
* AP 4225—Repeatability; District must maintain supporting documents;

Motion to table discussion until there is more information, documentation, and consultation; 1st: Jayne; 2nd: Frank; 1 abstain; approved  | Follow up meeting between COA and Laney;  |  |  |
| Update on PCCD consultation form/process. | Form updated* Draft in Dropbox;
* Clarification on turn around (only during academic semesters);
* Suggestion to update current form; form was password protected; suggestion to recreate it
* Current practice, do email count? Or only forms? Emails can be included only if all people are included in the email (chairs, specialists);
* Question of sending consultation to campuses without similar department; suggestion to have a larger discussion with the core group at another time
 | Asked committee to review; sent edits to Heather. Will be voted in the spring.  |  |  |
| Update on PCCD CIPD co-chair bylaw |  | TABLED |  |  |
| CIPD and Enrollment management | Suggestion to adopt policy that any curriculum that already exists elsewhere in the district without voted at CIPD;* Reasons: more ways for students to take a course within our district
* Like to revisit it in Feb; suggestion Feb might be too early;
* BCC will attach presentation to DropBox;
* Concerns about having too many choices for students; with cuts, GP; seems to cut out consultation; how does this support enrollment management; suggestion if this goes through bigger discussion about role of CIPD;
 | Asked for committee members to bring back to campuses for feedback; to be voted on in spring.  |  |  |
| Update on CPL ( Credit for Prior learning) |  | TABLED |  |  |
| CIPD Evaluation Survey Results 2020-2021 |  | TABLED |  |  |
| Pending District Wide proposals, Dec 2021 CIPD is the deadline of the new college catalog 2021-2022 | * ESOL: District wide courses update, PEAC to provide an update on Feb 22 CIPD
* ANTHR 1 and ANTHR 1L title changes
* ESOL 261A and 512: Laney is ready, but CoA will bring to Feb 22
* HIST Program: CoA will bring to Feb 22
* SOC 1: Update recommended prep
* ESOL 541B-D, MC is ready, others not, MC agreed to remove them, pending PEAC plan of action
 |  |  |  |
| **Adjournment** | Motion to extend meeting to 3:10pm1st: Laura; 2nd: Vinh; approved3:10PM |  |  |  |
| **Next CIPD Meeting** | February 7, 20221:00 PM to 3:00 PM via Zoom  |  |  |  |