**********PERALTA COMMUNITY COLLEGE DISTRICT**

**District Academic Senate**

 **District Academic Senate Meeting Minutes**

**April 4, 2023 – 2:30PM to 4:30PM**

**Location: Berkeley City College Teaching and Learning Center and on** [**Zoom**](https://peralta-edu.zoom.us/j/9781680578)

**Present: VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)**

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| --- | --- | --- | --- | --- | --- |
| X | Donald Moore, DAS President, Laney | X | Matthew Goldstein, DAS Vice President, COA Senate President | X | Andrew Park, DAS Treasurer, COA Treasurer |
| X | Jennifer Fowler, DAS Recording Secretary, COA Senate Vice President | X | Matthew Freeman, BCC Senate President | X | Joseph Bielanski, BCC DAS Representative |
| X | Jeff Sanceri, COA DAS Representative | X | Leslie Blackie, Laney Senate President | X | Nate Failing, Laney Senate Vice President |
| X | Kimberly King, Laney DAS Representative | X | Thomas Renbarger, Merritt Senate President | X | Monica Ambalal, Merritt Senate Vice President |
| X | Lowell Bennett, Merritt DAS Representative | X | Gabriel Martinez, BCC Senate Vice President  |  |  |

**Guests: List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Didem Ekici | X | Heather Dodge | X | Tina Vasconcellos |
| X | YiPing Wang | X | Nghiem Thai | X | Heather Sisneros |
| X | Jayne Smithson |  |  |  |  |

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| --- | --- | --- |
| **AGENDA ITEM** | **DISCUSSION** | **FOLLOW UP ACTION** |
| 1. **Call to order:** **Agenda review –** (5 minutes)
 | Meeting called to order at 2:35 PM. Put action item DE resolution down in discussion item 6.G.H. | Motion to approve the agenda as amended. Moved by: BielanskiSeconded by: FreemanMotion Passed Unanimously |
| 1. **Approval of minutes from previous meeting(s) –** (5 minutes)
 |  | Motion to approve minutes from 3/21/23.Moved by: Blackie Seconded by: ParkMotion Passed11: Yay0: Nay2: Abstentions  |
| 1. **Public Comment –** (3 minutes)
 | Matthew Freeman: Welcome to the BCC Teaching and Learning Center. Berkeley City College is happy to host our DAS meeting. |  |
| 1. **Standing Items –** (20 Minutes)
 |  |  |
| 1. Treasurer’s Report, Andrew Park
 | If anyone wants to go to the Curriculum Institute in-person, please let Andrew Park know by early May. |  |
| 1. Staff Development Officer Report, Inger Stark
 | All sabbaticals approved by Trustees. All colleges had at least one issued.Calendar for the PDLC is full for the remainder of the semester. Check it out for trainings.It is not too late for faculty to get funding from their colleges for the Online Teaching Conference in Long Beach, CA in June.Will present an end of the year report at the meeting after next. |  |
| 1. CE Liaison Report
 | Open Houses for CE are happening this month and next month, as well as the Summer Institutes. The Summer Institutes are a great concurrent and dual enrollment opportunity.  |  |
| 1. DE Liaison Report, Didem Ekici
 | This will be Didem’s last semester as District DE Coordinator.No DE Committee meeting last week due to Spring Break. Will go over accessibility resolution at the next meeting on Monday, April 10th. Plans to bring it back at the next DAS meeting.Working on the draft of the accessibility resolution and updates to AP 4105 around Title 5 changes in Distance Education.The 3rd Peralta Online Equity Conference will take place virtually from April 26 to April 28, 2023. Visit their [website for more information](https://docs.google.com/forms/d/e/1FAIpQLScTdk0nyly0Wz9eZc7GJHNgnC3EqSW8TGrCNX-w0a6rrx5WLQ/viewform).UC DEI rubric used the Peralta Online Equity Rubric as a foundation. Huge kudos to the Peralta Online Equity Rubric team. |  |
| 1. CIPD
 | The committee discussed a few updates to the CIPD bylaws.  |  |
| 1. **For Discussion and/or Information –** (40 minutes)
 |  |  |
| * 1. Deputy Chancellor/Vice Chancellor Stephanie Droker and AVC Tina Vasconcellos
 | The RP survey was submitted already yesterday. DAS was supposed to see it before it was submitted, but that did not happen. CIPD did get an opportunity to weigh in with feedback so there was at least some faculty input.  |  |
| * 1. Charge for Enrollment Management Sub-Committee
 | Suggestions:* Synthesize the charge from the college level strategic enrollment plan or committee.
* Faculty group focused on presenting recommendations to DAS on enrollment management from a student and faculty perspective.
* Make it a “lean” or ad hoc group—use the BI Tool, make swift recommendations to DAS that we can translate into formal resolutions that the administration or board must legally respond to.
* Look at all aspects of enrollment management—we’re the only urban school that doesn’t have a large non-credit operation.
* President Moore suggests a taskforce to come up with a succinct charge.
* Draft Charge for the DAS Enrollment Management Task Force:  The task force will make enrollment management recommendations from the faculty perspective that will form the basis of DAS resolutions on these matters.
* Important that each of the 4 colleges have one representative. Suggestion that each Academic Senate President make a recommendation.
* Next meeting—let’s finalize the charge and make recommendations.
 |  |
| * 1. Defining Low-Cost Textbook Courses
 | Asking DAS to endorse $50 at the threshold of “low-cost textbook.” This will allow a label to be included in the schedule of classes and students to search for classes by low-cost textbooks.Will come back next meeting as an action item. |  |
| * 1. Resolution for Non-Fiscal MOUs
 | Remind administration of the previous MOU.  |  |
| * 1. Asserting faculty primacy in teaching class modality
 | Pass the [ASCCC Resolution](https://asccc.org/resolutions/asserting-faculty-primacy-teaching-modality) around the college Senates for discussion. |  |
| 1. **New Business/ Announcements**
 | None |  |
| 1. Next Meeting
 | April 18, 2023, at Laney College, Tower 450 Faculty Senate Room |  |
| 1. **Adjournment**
 | Meeting adjourned at 4:19 PM. |  |

Abbreviations:

* DAS – District Academic Senate
* PCCD – Peralta Community College District
* BOT – Board of Trustees
* DAC – District Administrative Center
* AP – Administrative Procedure
* BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/partI>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.2. Degree and certificate requirements.3. Grading policies.4. Educational program development.5. Standards or policies regarding student preparation and success.6. College governance structures, as related to faculty roles.7. Faculty roles and involvement in accreditation processes.8. Policies for faculty professional development activities.9. Processes for program review.10. Processes for institutional planning and budget development.11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the District governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate**, OR2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.

B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.

C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.

D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:

1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.