**********PERALTA COMMUNITY COLLEGE DISTRICT**

**District Academic Senate**

 **District Academic Senate Meeting**

**November 15, 2022 – 2:30PM to 4:30PM**

**Zoom Link:** [**https://peralta-edu.zoom.us/j/9781680578**](https://peralta-edu.zoom.us/j/9781680578)

**Present: VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Donald Moore, DAS President, Laney | X | Matthew Goldstein, DAS Vice President, COA Senate President | X | Andrew Park, DAS Treasurer, COA Treasurer |
| X | Jennifer Fowler, DAS Recording Secretary, COA Senate Vice President | X | Matthew Freeman, BCC Senate President | X | Joseph Bielanski, BCC DAS Representative |
| X | Jeff Sanceri, COA DAS Representative | X | Leslie Blackie, Laney Senate President | X | Nate Failing, Laney Senate Vice President |
| X | Kimberly King, Laney DAS Representative | X | Thomas Renbarger, Merritt Senate President | X | Monica Ambalal, Merritt Senate Vice President |
| X | Lowell Bennett, Merritt DAS Representative | X | Gabriel Martinez, BCC Senate Vice President  |  |  |

**Guests: List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Siri Brown | X | Albert Maniaol | X | Didem Ekici |
| X | Heather Sisneros | X | Nancy Cayton | X | Nghiem Thai |

|  |  |  |
| --- | --- | --- |
| **AGENDA ITEM** | **DISCUSSION** | **FOLLOW UP ACTION** |
| 1. **Call to order:** **Agenda review –** (5 minutes)
 | Meeting called to order at 2:35PM. | Motion to approve the agenda. Moved by: BielanskiSeconded by: BlackieMotion Passed Unanimously |
| 1. **Approval of minutes from previous meeting(s) –** (5 minutes)
 |  | Motion to approve minutes from 11/1/22.Moved by: BielanskiSeconded by: BlackieMotion Passed Unanimously |
| 1. **Public Comment –** (3 minutes)
 | None |  |
| 1. **For Action and/or Consideration –** (40 minutes)
 |  |  |
| 1. Resolution Honoring Jennifer Briffa, former DAS member from Merritt who recently passed.
 |  | Resolution approved by acclamation.  |
| 1. **Standing Items –** (15 Minutes)
 |  |  |
| 1. Staff Development Officer Report, Inger Stark
 | Not present. |  |
| 1. Treasurer’s Report, Andrew Park
 | Waiting on receipts for fall plenary from a few people. Nothing new to report. | President Moore asked to get a sense for the money available for next Spring at the next meeting, particularly for the different ASCCC activities. |
| 1. CE Liaison Report
 | Nothing to report. |  |
| 1. DE Liaison Report, Didem Ekici
 | CVC Exchange Phase 2 Implementation: Peralta signed up for the June cohort. A few requirements need to be completed before then that are being worked on. Title 5 Changes: All institutions will have 180 days to reflect all Title 5 changes in our policies. Implementation can follow later. Might require revisiting AP 4105 on Distance Education. A student survey is due to go out in January 2023 to ask students questions about distance education needs. |  |
| 1. CIPD, Heather Sisneros
 | CIPD set goals for the academic year.The Board of Trustees approved adding guided self-placement in CCC Apply. Goals is to have it live by the time summer and fall 2022 enrollment starts.Zero Cost Textbook added into Curricunet Meta and a Credit for Prior Learning tab. Credit for prior learning transcription should be live by semester end.  |  |
| 1. **For Discussion and/or Information –** (40 minutes)
 |  |  |
| * 1. Deputy Chancellor/VC Stephanie Droker
 | Not present.  |  |
| * 1. Professional Development Learning Center Update on Survey and work being done in the next few months. Dr. Siri Brown and Dr. Inger Stark
 | As a district, we do not have onboarding for new employees or institutionalized ongoing training. We also do not have professional development for managers. Overall goal: Institutionalize professional development. Staff survey results: 332 respondents. Highlights:* Onboarding must be approved.
* A priority during onboarding is scheduled time with direct supervisor.
* All employees want more technology training.
* Classified professionals need timely and easily accessible trainings for PeopleSoft.
* 61% of employees are interested in a Career Advancement Academy.
* 77% of employees want more training around PCCD policies, federal and state laws, and Diversity, Equity, Inclusion and Social Justice (DEISJ).

Dr. Brown presented a timeline of projects over the next few months. DAS feedback: include training on governance. |  |
| * 1. PBC/DAASC 11/18 9:00am on estimate FTES/FTEF for next year
 | Please attend. Hopeful concrete details will be discussed.  |  |
| * 1. PGC 11/18 in Afternoon
 | Please attend. |  |
| 1. **New Business/ Announcements**
 |  |  |
| 1. Next Meeting
 | December 6, 2022 |  |
| 1. **Adjournment**
 | Meeting adjourned at 4:35PM. |  |

Abbreviations:

* DAS – District Academic Senate
* PCCD – Peralta Community College District
* BOT – Board of Trustees
* DAC – District Administrative Center
* AP – Administrative Procedure
* BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/partI>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.2. Degree and certificate requirements.3. Grading policies.4. Educational program development.5. Standards or policies regarding student preparation and success.6. College governance structures, as related to faculty roles.7. Faculty roles and involvement in accreditation processes.8. Policies for faculty professional development activities.9. Processes for program review.10. Processes for institutional planning and budget development.11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate**, OR2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.

B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.

C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.

D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:

1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.