Berkeley City College
College of Alameda
Laney College
Merritt College

Continued Enrollment Hold after Reinstatement from Pause

Instructions

Dismissed students who were reinstated for the current academic semester and a) want to add any additional courses **or** b) are now registering for the next term, must complete the following the steps:

Step 1) Meet with a counselor to discuss Continued Enrollment after Reinstatement from Pause.

Step 2) The counselor will discuss with the student their current academic progress and enrollment for next term. If the counselor approves continued enrollment, he/she must complete the "Continued Enrollment Hold after Reinstatement from Pause" form. Counselor must attach a copy of the updated Student Education Plan from PeopleSoft*.

Step 3) The student takes the petition, updated SEP, and any course repetition forms to Admissions & Records to register for their courses. Admissions & Records overrides the hold to enroll the student in the recommended courses on the updated SEP and retains petition.

Special Note: The student is **not** required to obtain signature of the Vice-President of Student Services or Dean of Student Support Services.

*Counselor should write down the class sections & class codes in the comments/notes section of the SEP for courses he/she would like Admission & Records to enroll students into.

CONTINUED ENROLLMENT HOLD AFTER REINSTATEMENT FROM PAUSE

Print Name:_____
Last First Middle Initial

Peralta Student ID Number:_____

Phone:_____ Email:_____

Address:_____
City State Zip

Select the College: ☐ **Alameda** ☐ **Berkeley** ☐ **Laney** ☐ **Merritt**

Term: ☐ Summer ☐ Fall ☐ Spring **Year: 20____**

Counselor Recommendations:_____

_____

_____

☐ **Attach copy of updated Student Education Plan with class codes – for A&R enrollment purposes**

Student Signature: _____ Date: _____

Counselor Name (Print): _____

Counselor Signature: _____ Date: _____

A&R Name (Print): _____ Signature:_____ Date: _____

REV. 04/01/26