

# PERALTA COMMUNITY COLLEGE DISTRICT CITIZENS' OVERSIGHT COMMITTEE MEETING

January 28, 2018  
**MEETING MINUTES**

Meeting Time: 4:00 pm to 6:00 pm

Location: District Conference Room 1, Department of General Services  
333 East 8<sup>th</sup> Street, Oakland, CA 94606

Committee Members (Present):

Michael Mills, Chairperson (District Support Organization), Zach Unger (Labor Organization), John Caner (Business Organization), Debra Weintraub (Senior Citizens' Organization), Oscar Porter (Community-at-Large)

Committee Members (Absent):

Barbara Joans (Community-at-Large),

PCCD Staff Present:

Christine Williams (Acting Vice Chancellor of Finance & Administration), Romaneir Johnson (Vice Chancellor of Finance & Administration), David Yang (Director of Fiscal Services), Kelle Lynch-McMahon (Director of Capital Projects)

Guests:

Blake Johnson, Chris Weidenbach, William B. Tunick

Minutes Recorded by: Richard Ferreira, Interim Executive Assistant, Finance & Administration

**MINUTES:**

1. Call to Order (Chairperson Mills)

Meeting was called to order at 4:10 p.m.

2. Review of Agenda

**Motion to table the Bylaws in the agenda and approve the January 24, 2018 agenda with changes. Approved unanimous.**

3. Public Comment

First public comment was regarding Student Representative vacancy on the committee. Active member of faculty and staff regarding complexity lack of clarity with Measure B.

Second public comment was regarding a general increasing concern where the funding is going. Part of the larger interest is in adding classes and belief that no Measure B monies were spent on instruction.

4. Review and Approval of Minutes from November 1, 2017

**Motion to table the November 1, 2017 meeting minutes. Michael Mills stated he did not believe the minutes accurately reflected the meeting and proposed changes to have Section 7 re-written. The minutes could be addressed at the next meeting with corrections. Motion approved unanimously.**

5. Introductions/New Member

Welcomed new member Dr. Oscar Porter to the committee and thanked him for attending. Vice Chancellor Romaneir Johnson was also introduced and welcomed to the committee meetings.

6. Parcel Tax actual expenditures from 2015-16, 2016-17 and 2017-18

Measure B funds may be used for Full Time faculty. Classified staff is funded out of Fund 1 General Fund.

Fair amount of funding being spent of medical and fringe benefits working on Measure B programs so much that it comes to \$619,000 dollars. A better explanation is preferred. Quarterly Financial reports to the State Chancellor's Office.

Fund 12 Parcel Tax from 2012 break down well explained. Question as what format is what the committee is preferring. It was stated that Librarians and Counselors are funded out of Measure B.

Request a report from Finance of the Target of 83% of budget to Academic Salaries from David Yang. Asked if it possible to do a Midyear update at our next meeting of the target percentage.

Clarification as to the number of employees related to the report was requested. It may or may not have changed much because of enrollment. Classes not cancelled due to low enrollment could be supplemented by funds. It was stated that the bottom line should read more teacher and instructors with Measure B funds and sustaining classes that the market it reducing with Measure B funds.

John Caner excused himself from the remaining meeting.

The audit stated that the District is within compliance. The COC Committee is responsible to assuring monies being spent and though the District may be in compliance, the committee believes something shifted and that being in compliance is somewhat subjective.

7. Measure A progress update from Director Kelle Lynch-McMahon

A summarized report was provided by Director Kelle Lynch-McMahon that all projects are ongoing and that we are not over budget including all Capital Projects. Discussion included shared governance and the BAM model.

8. Meetings for the coming year:

April 12, 2018

9. Approval of a presentation by the COC Chairperson and other members to the Peralta Board of Trustees

Recommendation was made to approve the COC Chairperson to make a presentation to the Board of Trustees meeting on February 27, 2018.

**Motion to approve the COC Chairperson to make a presentation to the BOT at the February 27, 2018 meeting. Zach Unger first the motion and Debra Weintraub seconded it. Motion was approved unanimously with John Caner absent.**

10. Review and Action on Bylaws

This item was tabled to the next meeting. Michael Mills stated there should be some kind of inclusion in the bylaws to provide this committee with some sort of oversight to all bond measures.

11. Closing Remarks (All)

Chris Weidenbach thanked the committee. Michael Mills appreciated everyone's seriousness and commitment. VC Christine Williams thanked everyone for including her in the team and informed everyone that VC Romaneir Johnson will be present moving forward. She also said that she loved the passion and commitment everyone brings to the table.

Meeting adjourned at 6:02 p.m.