



Peralta Community College District Career Education (CE) Subcommittee (Hybrid) Meeting

Friday, October 6, 2023, 2:00 p.m. - 4:00 p.m.

Location: District Board Room (In-person)

Video Conferencing Access (on Zoom) Meeting ID # 84934105613

Meeting ID # 87874906062

Link: <https://peralta-edu.zoom.us/j/87874906062>

AGENDA

- 2:00 p.m. Meeting Call to Order – Welcome and Introductions
- 2:05 p.m. Review, Changes, and Adoption of the 10/6/2023 Meeting Agenda
- 2:10 p.m. Approval: Meeting Minutes of 5/5/2023 and 9/8/2023 Meetings
- 2:15 p.m. Perkins and SWP Update and Budget/Expenditures Overview
Reporting Timeline
- 2:30 p.m. College CE Liaisons Report-out
(Accomplishments, Opportunities, Challenges/Issues)
Berkeley CC, College of Alameda, Laney College, Merritt College
- 2:45 p.m. **Action Item**
- Nomination and Election – District CE Subcommittee Faculty Tri-Chair
- Informational/Discussion Topics**
- Update: “Academic Advisement Timeline: Auto-awarding of Degrees and Certificates” – Dr. T. Vasconcellos
 - “Streamlining/Standardizing Grant Reporting” – E. Kaplan
 - Update: California State Plan for Career Technical Education (CTE) Convening Meeting (Focused on the New California State Plan for Career Technical Education (CTE) – CE Deans
 - CTE Facilities Q&A – District’s General Services
 - Revitalizing the 4-CE S.M.A.R.T. Goals – A. Maniaol
- 3:50 p.m. Other Matters, Q&A, Announcements
- 4:00 p.m. Adjournment

Next (Hybrid) Meeting: Friday, November 3, 2023, 2 p.m. – 4 p.m.

(In-person Meeting Location: District Board Room

Videoconferencing (on Zoom) – <https://peralta-edu.zoom.us/j/87874906062>



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MINUTES

Members (As of Fall 2023 Semester)

Tri-Chairs: Albert Maniaol (Admin), Fang (Alisa) Huang (Classified), (Faculty)

District Educational Services: Dr. Tina Vasconcellos, Associate Vice Chancellor; Albert Maniaol (Tri-Chair), Carmen Fairley, Constance Koo (non-voting)

VPIs: Kuni Hay (BCC), Maurice Jones (CoA), Rebecca Opsata (Laney); Lisa Cook (Merritt)

CE Deans: Chris Lewis (BCC); Eva Jennings (COA); Alejandra Tomas (Laney); Angela Khoo and Jason Holloway (Merritt)

Classified Staff Representatives: Karen Croley (BCC); Donna A. Jones (COA); Fang Huang (Laney); Vacant (Merritt)

CE Liaisons: Mary Clarke-Miller (BCC); Carla Pegues (COA); Eleni Gastis (Laney); Karl Seelbach (Laney) and Feather Ives (Merritt)

CE Student Representatives: Vacant (all colleges)

District Finance Representative: Dave Vigo, Fareha Bakre

Present

Eleni Gastis, Karl Seelbach (co-liaison LC), Feather Ives (co-liaison, MC), Donna Jones, Fang Huang, Mary Clarke Miller (liaison BCC), Dave Vigo, Eva Jennings (Dean of Career and Workforce Education, College of Alameda), Chris Lewis (Dean of Mathematics, Science and Career Education), Becky Opsata (Laney VPI), Barbara Des Rochers (BCC, Biotechnology), Bc Hoff (Director of Facilities and Operations DGS), Emily Kaplan (Director of Grants Management, District), Albert Maniaol, Constance Koo, John Taylor, Carla Pegues, Raya Zion, Angela Khoo, Jason Holloway

- I. Meeting Call to Order – Welcome and Introductions
- II. Review, Changes, and Adoption of the 10/6/2023 Meeting Agenda
- III. Approval: Meeting Minutes of 5/5/2023 and 9/8/2023 Meetings
 - a. Motioned to approve both (May 5th replace Eleni with Karl; 9/8 Karl spelling)
- IV. Perkins and SWP Update and Budget/Expenditures Overview Reporting Timeline
- V. College CE Liaisons Report-out (Accomplishments, Opportunities, Challenges/Issues)
 - Berkeley CC, College of Alameda, Laney College, Merritt College
 - a. BCC: virtual production headway; SERM interns – CA institute of regenerative medicine grant; Baer partnership – 9 students from Berkeley High; apprenticeship program with Girls Inc. growing strong
 - b. COA: one of 2 participating in new internship pilot program (to support learning alignment employment plan); Aviation department and Hayward open house; building a new building for biotech
 - c. LC: awarded High Road Construction career grant from the state; Fab Lab; waiting for tech hub grant (partnering with Stop Waste)
 - d. MC: childhood development; bioscience; construction for landscape horticulture building; S building in progress to house expanded bioscience lab
- VI. **Action Item**
 - a. Nomination and Election – District CE Subcommittee Faculty Tri-Chair
 - i. Motion to nominate Eleni & Karl for faculty tri-chair (replace Feather Ives)
 - 1. Motion passed
- VII. **Informational/Discussion Topics**
 - a. Update: “Academic Advisement Timeline: Auto-awarding of Degrees and Certificates” – Dr. T. Vasconcellos
 - i. Evaluators will use academic advisement tool (vs. W drive process) - students will be able to see it
 - ii. auto-award in the spring – students will not need to petition
 - 1. Financial aid will not be impacted
 - 2. Transfer credit will be up to date
 - b. “Streamlining/Standardizing Grant Reporting” – E. Kaplan
 - i. Difficult to submit reports in a timely manner – suggest to develop common templates to simplify reporting process
 - 1. Have conversation with one representative from each college
 - 2. SMART Goals working group
 - 3. Reporting issues are more about Finance vs programs
 - 4. Colleges can email Emily for support
 - c. Update: California State Plan for Career Technical Education (CTE) Convening Meeting (Focused on the New California State Plan for Career Technical Education (CTE) – CE Deans
 - i. Good networking connections and to meet with different schools (Oakland Charter, Oakland Unified); very general, high-level context overview; things not particularly helpful; vision 2030 – new chancellor, new vision; redundant news
 - d. CTE Facilities Q&A – District’s General Services
 - i. Fire alarm system – proprietary device (can only work with the vendor with issues)
 - ii. Elevators: 3 separate elevator projects
 - 1. Rider contract: have a maintenance vendor to service elevators
 - 2. Modernization contract (district wide): to touch almost every single elevator; almost completed (except 2 elevators at Laney; 2 at COA, and 1 at Merritt)

- a. Biggest issues faced: older elevator parts are harder to find
 - 3. Replace tower elevators
 - 4. Elevator at COA & elevator at Merritt: intrusion of water into elevator bits causes mechanics to rust and have major issues
 - a. Replacing parts as needed; hoping to move forward in the next month
 - e. Revitalizing the 4-CE S.M.A.R.T. Goals – A. Maniaol
 - i. Updated:
 - 1. Combined budget and district responsibilities
 - a. Led by Carmen Fairley and Marie Amboy, now Dave from Finance; would like to encourage some members to participate in one of the four goals. Looking for someone to lead the goals
 - b. Dave to become team lead
 - 2. Outreach/in-reach efforts and marketing and promotion: Dean Lewis, Mary Clarke Miller, Jason Holloway, & Feather
 - a. Lead?
 - b. Have made progress, just needs to come together to mark it; need to invite people from other schools
 - 3. Professional development and training calendar
 - a. Michelle Germain and Rebecca Opsata (lead)
 - 4. Supporting existing CE programs
 - a. Albert Maniaol, Barbara des Rochers
 - ii. Zoom meeting to discuss the goals – need to set up
 - iii. Report out once/month
- VIII. Other Matters, Q&A, Announcements
 - a. e-sports
- IX. Adjournment
 - a. **Next (Hybrid) Meeting: Friday, November 3, 2023, 2 p.m. – 4 p.m.** (In-person Meeting Location: District Board Room)
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