



Peralta Community College District Career Education (CE) Subcommittee (Hybrid) Meeting

Friday, November 3, 2023, 2:00 p.m. - 4:00 p.m.

Location: District Board Room (In-person)

Video Conferencing Access (on Zoom)™ Meeting ID # 87874906062

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Link: <https://peralta-edu.zoom.us/j/87874906062>

TRI-CHAIRS: Albert Maniaol, Karl Seelbach/Eleni Gastis, Fang (Alisa) Huang

AGENDA

- 2:00 p.m. Meeting Call to Order – Welcome and Introductions
- 2:05 p.m. Review, Changes, and Adoption of the 11/3/2023 Meeting Agenda
- 2:10 p.m. Approval: Meeting Minutes of 10/6/2023 Meeting
- 2:15 p.m. Perkins and SWP Update and Budget/Expenditures Overview Reporting Timeline
- 2:30 p.m. College CE Liaisons Report-out
(Accomplishments, Opportunities, Challenges/Issues)
Berkeley CC, College of Alameda, Laney College, Merritt College
- 2:45 p.m. **Action Items**
- Resolution Urging Consideration and Understanding of CE Courses in any FTEF Allocations
- Informational/Discussion Topics**
- Update on the 4-CE S.M.A.R.T. Goals
 - Update on Facilities (Atheria Smith and Michael Terry)
 - Update on security (Tim Thomas)
- 3:50 p.m. Other Matters, Q&A, Announcements
- 4:00 p.m. Adjournment

Next (Hybrid) Meeting: Friday, December 1, 2023, 2 p.m. – 4 p.m.

(In-person Meeting Location: District Board Room

Videoconferencing (on Zoom) – <https://peralta-edu.zoom.us/j/87874906062>

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Members: (As of Fall 2023 Semester)

Tri-Chairs: Albert Maniaol (Admin), Fang (Alisa) Huang (Classified), (Faculty)

District Educational Services: Dr. Tina Vasconcellos, Associate Vice Chancellor; Albert Maniaol (Tri-Chair), Carmen Fairley, Constance Koo (non-voting)

VPIs: Kuni Hay (BCC), Maurice Jones (CoA), Rebecca Opsata (Laney); Lisa Cook (Merritt)

CE Deans: Chris Lewis (BCC); Eva Jennings (COA); Alejandra Tomas (Laney); Angela Khoo and Jason Holloway (Merritt)

Classified Staff Representatives: Karen Croley (BCC); Donna A. Jones (COA); Fang Huang (Laney); Vacant (Merritt)

CE Liaisons: Mary Clarke-Miller (BCC); Carla Pegues (COA); Eleni Gastis (Laney); Karl Seelbach (Laney) and Feather Ives (Merritt)

CE Student Representatives: Vacant (all colleges)

District Finance Representative: Dave Vigo, Fareha Bakre

Present:

Tina Vasconcellos, Constance Koo, Ally Tomas, Feather Ives, Mary Clarke-Miller, Emily Kaplan, Natalia Federova, Nghiem Thai, Raya Zion, Eleni Gastis, Karen Croley, Eva Jennings, Carla Pegues, Karl Seelbach, Angela Khoo, Becky Opsata, Fang Huang, Chris Lewis

- I. Meeting Call to Order – Welcome and Introductions
- II. Review, Changes, and Adoption of the 11/3/2023 Meeting Agenda- Approved
- III. Approval: Meeting Minutes of 10/6/2023 Meeting – Approved
- IV. Perkins and SWP Update and Budget/Expenditures Overview
 - a. Will move these types of documents to Board Docs – where all meeting materials will be uploaded
- V. Reporting Timeline
 - a. Expenditures: finish R6 by end of December
- VI. College CE Liaisons Report-out (Accomplishments, Opportunities, Challenges/Issues)
 - a. Berkeley CC: new student facing material for marketing; interns in science, new internships for multi-media art; fanfest – anime convention in Moscone Center (using regional funds for a booth) to promote virtual production for all 6 colleges
 - b. College of Alameda- none
 - c. Laney College: concerns over facilities (heat, hot water, new construction projects), district facilities committee not public – concerning; FTEF allocation;

developing a new rubric; anxiety regarding new model; resolution in Action Items to get more documentation in writing to urge consideration of circumstances (particularly with new chancellor coming in January)

- d. Merritt College- none
- VII. Action Items
- a. Resolution Urging Consideration and Understanding of CE Courses in any FTEF Allocations
 - i. Rooted in the state plan for CTE
 - ii. What is the goal/objective of the resolution? Try to lay out the importance of CE to the District – wants a fair share
 - 1. Document is very long
 - 2. Should be clear to deans and VPI's what the "ask" is
 - 3. Perhaps could break it down a little more – provide highlight or the most salient points
 - a. Wanted to point out several policies, but open to edits
 - 4. FTEF allocation criteria should include livable wages
 - iii. Have it ready for new Chancellor to see
 - iv. What suggestions are there to make it less wordy?
 - v. 20% fund 01 and 80% fund 11 (resolution is backwards) – do this for completely new course or under a completely new context
 - 1. A class can be funded by SWP if it's never been funded by general fund
 - 2. Where is this policy written? Nowhere, but Las Positas and SFCC does it this way and is confirmed also by Diana Bajrami
 - 3. Does this have to be in the resolution? Yes
 - vi. Motion to move resolution with 3 corrections? Motion carries
- VIII. Informational/Discussion Topics
- a. Update on the 4-CE S.M.A.R.T. Goals
 - i. When do the groups meet? Perhaps do sub-groups in the next meeting
 - ii. Online-only meeting to have breakout rooms
 - b. Update on Facilities (Atheria Smith and Michael Terry)- postponed
 - c. Update on security (Tim Thomas)- postponed
 - d. Other Matters, Q&A, Announcements
 - i. Automatic certificates rolling out next year. If a CE student still needs to take a course, does a counselor follow up with them?
 - 1. Graduation module and auto-award for 3 terms only
 - a. Graduation module is a way to petition
 - b. Auto-award: spring 25 will run on its own; pull everything from the past 2 years;
 - c. Sending notifications to students eligibility to graduate
 - d. 2 things happening: spring, summer, fall
 - e. Will look at students' course completion
 - f. Evaluators job to see if this is working/awarding correctly

- ii. Can chairs second motions? No. A chair can make a motion, but typically do not
- e. Adjournment
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