Present: Ari Krupnick, Joseph Bielanski, Mary Clark-Miller, Nancy Cayton, Don Miller, Vinh Phan, Rochelle Olive, Kevin Tran, Rudolph Besikof, Heather Sisneros, Pinar Alscher, Laura Bollentino, Phillippa Calderia, David M. Johnson, Steve Pantell, LaShaune Fitch, Siri Brown, Amany ElMasry

Absent: Kuni Hay, Francisco Gamez (alternate), Lisa Cook (alternate), Ana McClanahan, Lynn Torres, Iolani Sodhy-Gereben, Nghiem Thai, Peter Crabtree, Mario Rivas, Jason Cifra, Donald Moore

Co-Chairs: Heather Sisneros and Siri Brown

Guests: Black Moon

Note taker: LaShaune Fitch

Next Meeting: April 22, 2019; District Board Room

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| Call to Order  Review of Agenda  **ACT 1: Review of Minutes** | 1:02 PM  The 4/8/19 agenda was approved by consensus with the following changes:   * Note Taker: LaShaune Fitch * ACT 1: correct agenda minutes date to March 4, 2019   Minutes from 3/4/2019 in Dropbox.  *The 3/4/2019 meeting minutes were approved by consensus with discussion about tabling Update of PCCD consultation process in Act 3.* |  | 1. ElMasry |  |
| **ACT 2: Curriculum Proposals for review and approval**  CURRICULUM ITEMS:  Berkeley City College | *Approved by consensus:*   * New Course (1) * Course Correction (11) * Course Deactivation (12) * Program Modification (1) * Program correction (2) * Program Deactivation (2)   *Tabled:*  Course Update ANTHR 001L- Districtwide Change; all colleges bring to May 2019 CIPD  Discussion- As colleges create discipline specific work experience courses (equivalent to COPED 451), colleges to uniformly use name of discipline and number 451. | Send Approvals to the Board | A. ElMasry |  |
| CURRICULUM ITEMS:  College of Alameda | ASTR 10 removed from COAs agenda. Districtwide Change. All colleges to being to May 2019 CIPD.  Discussion of student learning and success of intersession courses with shortened time frames (3 units in 3 weeks).  ENGL 10A, 31 and 32 changed from Information Only to Course update, Catalog Change- Approved contingent upon correcting prerequisite ENGL 1 to ENGL 1A and adding ENGL 1AS as Recommended Preparation. Discussion that all courses in PCCD with ENGL 1A as prerequisite must add ENGL 1AS as Recommended Preparation.  *Approved by consensus:*   * New Program (1) | Send Approvals to the Board | A. ElMasry |  |
| CURRICULUM ITEMS:  Laney College | *Approved by consensus:*   * Course Update (6) * Course Update, DE Addendum, Information Only (11) * Course Deactivation (11)   *Tabled:*  New Course (6)   * PHOTO 74A, 74B, 75A, 75B, 76A, 76B- Tabled with discussion of appropriateness of *Instructor’s Approval* as prerequisite. Create new language and bring to May 2019 CIPD. * Correction: Photo 76B, change Recommended Preparation to PHOTO 76A   Program Modifications (2)   * Photography AA and Certificate, bring to May CIPD with PHOTO 74A, 74B, 75A, 75B, 76A, 76B | Send Approvals to the Board | A. ElMasry |  |
| CURRICULUM ITEMS:  Merritt College | *Approved by consensus:*  Course Modification (8)  Course Modification, DE Addendum (3)   * PSYCH 024 Approved with correction of Justification.   Course Deactivation (9)   * COPED 470B approved with removal of word *requisites* from List of Changes | Send Approvals to the Board | A. ElMasry |  |
| **ACT 3: Pressing Curriculum Topics**  Update on PCCD Program Discontinuance/  Consolidation, AP 4021 | VC Brown presented summary of *Administrative Procedure 4021 Program Discontinuance or Program Consolidation* and *Program Continuance Appraisal* draftwhich were distributed to CIPD Committee members.  Appraisal process will be annual, initiated by faculty or administrators, following validation of program review, mid-February.  Discussion about selection criteria for 4021 program discontinuance or program consolidation.  Review and send comments to your senate president. VC Brown to send out reminder and date to submit comments to senate. |  |  |  |
| Curriculum Strategic Plan | VC Siri Brown presented list of strategic plan projects for committee to consider:  Contact Hours; Top code Project; Online Catalog; Consultation; Program Discontinuance procedure; Curriculum Institute participation; DE tab META update; workshops for committee members, program discontinuance or program consolidation.  VC Brown to send out list of topics with related documents. Bring ideas for projects to April 22 CIPD. |  |  |  |
| ASCCC Spring 2019 Curriculum Regional Meeting | A. ElMasry summarized creation of new and updates of existing codes: CB21, CB25, CB26 and CB27. Once codes are approved A. ElMasry will update Peoplesoft and will work with governet to update META. Districtwide course updates must occur in Fall 2019 when new codes become effective. COCI and MIS will be down for maintenance August 8- 22. For information about these and other curriculum updates presented at Regional meeting, refer to *ASCCC Spring 2019 Curriculum Regional Meeting* Powerpoint distributed to CIPD Committee members. |  |  |  |
| Adjourned | 2:42 PM |  |  |  |
| Next CIPD Meeting | April 22, 2019  1:00 to 3:00 PM  District Board Room |  |  |  |