Present: Amany ElMasry; Alexis Alexander; Andrew Park; Ari Krupnick; Denise Richardson; Diana Bajrami; Donald Moore; Eva Jennings; Frank Nguyen Le; Heather Sisneros; Iolani Sodhy-Gereben ; Jayne Smithson; Joseph Bielanski; Kuni Hay; Lashaune Fitch; Laura Bollentino; Lisa Cook; Marie Amboy; Nancy Cayton; Nghiem Thai; Rebecca Opsata; Stephanie Droker; Steve Pantell; Vina Cera; Vinh Phan

Absent: Ally Tomas; John Reager; Lilia Celhay; Linda McAllister;

Facilitators: Heather Sisneros, (Laney); Stephanie Droker

Guests: Beth Maher (Laney)

Note taker: Iolani Sodhy –Gereben

Next Meeting: 5/23/22 Zoom

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| **Called to Order**  **Review of Agenda**  **Approval of Minutes** | *1:04pm*    *Amend agenda to deal with non-voting items first*  *1st: Joseph; 2nd: Laura; approved*  *Minutes from 4/4/22 CIPD*  *1st: Alex; 2nd: Amany; 1 abstain; approved* |  |  |  |
| **Pressing Curriculum Topics:**  End of year survey | * Co-Chair sent out survey to be completed in the meeting | Heather will send out link absent members to complete the survey. |  |  |
| Online Catalog Update | * Funds proposal will go to first BOT meeting in May   + Because the funds are over 5 years and over $50,000   + Can’t move forward until this is approved * 23-24 catalog will be built in META * Question who will update wraparound information in META each year? Need to be looked into. | Addendums will go to BOT early May |  |  |
| Timeline for Discipline list | * Heather agreed to put together a calendar for this process   + Showed rough draft to committee for feedback   + Donald was going to reach out to ASCCC for more information; he will reach out beginning of fall semester   + Fall 22 Information gathering; project lead; Training sessions; META update (create area to add to COR); discussion of where classes are placed or faculty   + Spring 23: more training; AB/BP;   + Spring 23-Fall 23—review of all curriculum; majority of work done   + Question of process and compensation; to prioritize what goals/projects are most important; how much does faculty have a voice in updating the discipline list (Donald spoke about faculty role in the process); question of who this should go to for more input? Curriculum chairs going to dept chair meetings; suggestion to have everything done by end of F22 (Dec CIPD); suggestion to have a concrete plan and deadline | Donald will reach out to ASCCC for more information about colleges that have done this.  Heather will update calendar;  Curriculum chairs will reach out to departments where there might need to have additional discussion (i.e., LRNRE) |  |  |
| Incoming Faculty Co-Chair Election | * Nominations sent to VC Droker * Heather sent out poll of those listed for vote * Question of training for incoming chair | Heather voted as incoming chair |  |  |
| Computer Literacy Vote | * Follow up from last discussion (Laney wanted more data; MC voted no); Laney CC voted for this removal; * If approved, after this it would go to DAS; it would have to go to BOT for approval. Discussion of process * Question to identify effective term   *Action:*  *Remove the Computer Literacy Requirement from GE pattern; amend to have effective date as fall 2023*  *1St: Jayne; 2nd: Amany;*  *Amended 1st: Jayne; 2nd: Laura*  *1 no; approved* | Computer Literacy Removal Approved;  Will go to DAS as next step |  |  |
| Added Informational | Revisit BCC fall proposal to have district policy to approve classes already in the system | Ari will send out to chairs and specialist; please read over and bring to local cc meeting for feedback. Hoping to bring to May CIPD |  |  |
|  | ESOL Status  COA classes ready to come to their local CIC but with new PEAC changes cannot make the May CIPD agenda? Suggestion to wait until schools get final decisions until PEAC  Request to have final list of changes to finalize changes; suggestions to have final deadline of when proposals have to go forward. Discussion that there were tech issues; Stephanie is working on trying to resolve the tech issues; | Schools will wait for PEAC decision/language; meaning curriculum will come to May CIPD (if possible) but more likely in the fall. |  |  |
| Next meeting | 5/23/22; 1:00-3:00pm; Zoom |  |  |  |