Project Goal
Utilize District Resources effectively and efficiently

1. Asset Management module will be implemented to track all the assets greater than 5000$ and provide the net book value to management
2. The Supplier Contract Management module provides a centralized contract clause library used for executing purchases, which allows the District to author, approve, manage documents and amendments, preserve legal documents and execute contracts via Adobe Sign between Suppliers and the District
3. Expense Management module will be implemented to replace manual process in administration and tracking of District's travel expenses

Asset Management module will be implemented to track assets greater than 5000$.

o . Asset Management module will record and store required asset information in our Oracle database.
o Basic information will be tracked for each asset. This includes cost, quantity, in-service date, depreciation method, category, profiles, location, asset types, book, tag number serial ID, manufacturer, model number, etc.
o Any asset more than $5,000 will be capitalized immediately and will have a corresponding asset tag.
o Project Assets will be transferred to inventory after the completion of the project. These assets will then be considered as a "normal" asset thereafter.
o Assets will be tagged in the PeopleSoft System with the implementation of this module.
o Lease assets will be tracked.
o Asset Physical inventory system features will be enabled and reports can be generated.

Approver Training
o Approver Training will be provided on how to make approvals using Asset Management module.

PeopleSoft Phase I Task (Completed)

Peralta Technology Modernization: PeopleSoft Upgrade Phase1 Tasks
Task 1-Migration:
Finance Pillar, Human Capital Management & Campus Solutions Pillar
- ✔ **1st Testing – Complete 100%- All issues identified were resolved.**
- ✔ **2nd Testing – Complete 100% – All issues identified were resolved**

Task 2-Customization and Retrofit Identification for Move to Oracle PeopleSoft 9.2
- ✔ **Code Freeze – Shared list of needed modifications for the project for each Pillar- Oct. 30, 2021 – Complete**
- ✔ **Finance Pillar- 100% Complete**
- ✔ **Human Capital Management Pillar– 100% Complete**
- ✔ **Campus Solutions Pillar – 100% Complete**

Task 3- Peralta Testing of Customizations and Retrofits
- ✔ **Peralta System Integration Testing – Dec. 7-23, 2020 – 100%-Complete**
- ✔ **Peralta User Acceptance Testing – Jan. 4- Feb. 9, 2021**
- ✔ **Finance Pillar- Oracle Retrofit Unit Testing -100% Complete.**
- ✔ **Human Capital Management Pillar-Oracle Retrofit Unit Testing -100% Complete.**
- ✔ **Campus Solutions Pillar-Oracle Retrofit Unit Testing -100% Complete.**
- ✔ **Campus Solutions & Human Capital Management Pillar– Oracle Regression Testing -100% Complete.**

The following are the specific tasks in Section 2:
Task 1- PeopleSoft Exchange of Data and Integration
- ✔ **File based Integration – 100% Complete.**
- ✔ **Module integration – 100% Complete**
- ✔ **Development – Oct. 12 to Dec. 4, 2020- 100% Complete**
- ✔ **Oracle Testing – Nov. 2 to Dec. 4, 2020- 100% Complete**

Task 2- Information on Customization and Retrofits
- ✔ **Oracle provided all information and Training**
- ✔ **Retrofits Human Capital Management Pillar- Nov. 30- Dec. 4, 2020-Complete**
- ✔ **Retrofits Campus Solutions Pillar -Nov. 30- Dec. 4, 2020-Complete**
- ✔ **Retrofits for Finance Pillar -Nov. 30- Dec. 4, 2020-Complete**

Task 3- Cut Over and PeopleSoft 9.2 Hand Over to Peralta
- ✔ **UAT Sign Off – Feb. 5, 2021 – received for Finance, Human Capital Management, and Campus Solutions**
- ✔ **Cut Over start – Feb. 10 @ 21:00 PM**
- ✔ **Cut Over Ends – Feb. 15@ 11:00 AM**
- ✔ **Smoke Testing- this is partial test- Feb. 15@ 11:00 AM**
- ✔ **Go-Live = Finance Pillar, HCM Pillar, and CS Pillar- Completed Feb. 16, 2021**

Task 4-Disaster Recovery Site Building
- ✔ **Core Build for Disaster Recovery Site – 100% Complete**
- ✔ **Infrastructure Build – Finance Pillar, Human Capital Management Pillar, Campus Solutions Pillar – 100% Complete**
- ✔ **Sync – 100%Complete**
- ✔ **Virtual Private Network Build -100% Complete**

Task 5- Post Go-Live Support and Closure of Phase 1
- ✔ **Contracted Stabilization – Feb. 15 – Mar. 12, 2021 – Complete 100%**
- ✔ **Stabilization period was extended till Mar. 19, 2021 to ensure continued success.**
- ✔ **Closure of Phase 1**

Pillars	Finance	Human Resources	Campus Solutions
Percentage of Completion	100%	100%	100%

Benefits of Oracle's PeopleSoft 9.2 Upgraded System:

- ✔ All three pillars, Finance, Human Capital Management, and Campus Solutions are strengthened and updated with enhanced features and functionality of PeopleSoft 9.2.

- ✔ Increased mobile device access for students and staff.

- ✔ Infrastructure security is shifted to Oracle's advanced cloud security.

- ✔ Protection and liability are now guaranteed through Oracle.

- ✔ A designated disaster recovery site was created to replicate and store systems at a separate geolocation in case of a technology malfunction or a serious natural or manmade disaster with a recovery time objective (RTO) of one hour.

- ✔ Systems designed to meet the FTMAC, CBT, and ACCJC Standard IIIC recommendations.

Milestone	Dates	Notes
Provisioning – (All 3 Pillars)	Jun-16 to Aug 24	Completed
Trial Run – 1st Iteration	Aug10 – Aug31	Completed
CEMLI Retrofit	Sep03 – Dec04	Completed
Peralta to Code Freeze	Oct-30-2020	Completed
Integration/Interfaces	Oct-12 to Dec04	Completed
PeopleSoft Application Testing	Dec-07-2020 – Dec-25-2020) (Dec-28-2020 – Jan-21-2021)	Peralta to arrange functional team to test complete and integrations
Phase 1 CEMLI retrofit Training	Nov30 – Dec04	Make Peralta functional People available
Trial Run – 2nd Iteration	28 Dec – Jan03	Peralta IT team to provide Data from business users system to start trail run
DR Instance build and sync	Jan-03 to Jan20	Completed Test schedule September 2021
Cut Over Plan & Go-Live	Feb 11 to Feb 15	Peralta team to provide data from current system for go-live cut over plan