******PERALTA COMMUNITY COLLEGE DISTRICT**

**District Academic Senate**

**District Academic Senate Meeting**

**Tuesday, March 12, 2019, 2:30 – 4:30 PM**

**General Services Conference Room**

**Present: Donald Moore (President), Kelly Pernell (Vice President); Mario Rivas (Secretary); Fred Bourgoin ( Laney); Joseph Bielanski (BCC); Blake Johnson (Laney); Thomas Renbarger (Merritt); Andrew Park, (Alameda); Eleni Gastis, (Laney); Maurice Jones, (Alameda); Mary Ciddio (Merritt).**

**Absent: Rochelle Olive (Alameda); Catherine Nichols (BCC).**

**Absent: Rochelle Olive(Alameda); Catherine Nicholls (BCC)**

**Guest(s): None**

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | **FOLLOW UP ACTION** |
| 1. **Call to Order: Agenda Review** 2. ***Standing Items***: n/a 3. ***For Discussion and/or Information:*** (60 min)   Draft 5-year Fiscal Plan Issues:   * + - 1. $6.9 million proposed target cuts in 2019-20. With an additional 5.5 million cut in 2023-2024.       2. At least 10% Reserve starting next year.       3. PBC to discuss and recommend budget cut allocations to colleges and district       4. Joint PBC/BAM to decide on what categories are fixed that need to be allocated first       5. BAM Revenue Allocation Model Proposed       6. DAS proposed budget reduction of District’s 27% of the revenue allocation to 18%. Reduction spread over the 5-year plan.       7. Propose District reduce ICCs (6 million) by at least half  1. Adjournment | Meeting called to order at 230pm  Agenda accepted without objection.  There was a general discussion regarding the assumptions underlying fiscal status of district. The conclusion was that there possibly is no immediate large shortfall in the district budget; however, this possibility is based on different tax scenarios. The DAS needs to pay close attention to the status of the budget to ensure that decisions made regarding to budget cuts are warranted and the best option for the effective functioning of the district, especially related to staffing necessary to grow enrollment.  Basic Principle: The District and colleges should share in the budget cuts, with the District cutting more because they are not directly involved in FTES generation.  The DAS’s position is that the District needs to cut to get down to 15% of the budget. College presidents are in line with this.  We need to assess what is the best functional structure at the district to define what cuts we can make. Initially, we can cut miscellaneous costs.  Motion: The extra budget reduction of $2.6 million or a 3% reduction be applied to the District Office and Central Services allocation from available revenue via the BAM model--whichever is greater.  Jones; Renbarger  Unanimous  Motion: Charge the PBC's Finance Group to revisit the financial forecast and reconsider the2018-19 frozen funds based on possible additional funds derived from changing revenue.  Johnson; Moore  Unanimous approval  We should only be taking action to address a deficit reduction for 2019-20.  Motion: On revisiting the revenue forecast, tie any of the funds from the previously frozen positions only to the amount necessary to make up the 2019-2020 operational deficit after including the District cuts. Any potential excess to be kept by the Colleges.  Blake; Pernell  Unanimous Approval  in revisiting the revenue forecast, get rid of the 2018-19 freeze if  Blake; Pernell  Meeting adjourned at 415pm |  |
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Abbreviations:

* DAS – District Academic Senate
* PCCD – Peralta Community College District
* BOT – Board of Trustees
* DAC – District Administrative Center
* AP – Administrative Procedure
* BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/partI>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.2. Degree and certificate requirements.3. Grading policies.4. Educational program development.5. Standards or policies regarding student preparation and success.6. College governance structures, as related to faculty roles.7. Faculty roles and involvement in accreditation processes.8. Policies for faculty professional development activities.9. Processes for program review.10. Processes for institutional planning and budget development.11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate**, OR2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.

B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.

C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.

D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:

1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.